



**HARDIN COUNTY**  
Board of Supervisors

**Wednesday, June 10, 2020**

**NOTICE: Public attendance at public meetings is limited due to COVID-19 concerns and restrictions on public gatherings of no more than 10 people, as set forth by Governor Reynolds in her State of Public Health Emergency Disaster Proclamation. To access and participate in the meetings remotely, please call 641-939-8108 for meeting information.**

1. 9:00 A.M. Call To Order  
Courthouse Large Conference Room
2. Pledge Of Allegiance
3. Approval Of Agenda
4. Approval Of Minutes

Documents:

[06-03-2020 MINUTES.PDF](#)

5. Approval Of Claims For Payment

Documents:

[VENDOR PUBLICATION REPORT 6-10-20.PDF](#)

6. Utility Permits & Secondary Roads Department

Documents:

[MIDLAND POWER COOP PERMIT APPLICATION UT-026.PDF](#)  
[IPL PERMIT APPLICATION UT-027.PDF](#)  
[CENTURYLINK PERMIT APPLICATION UT-20-028.PDF](#)

7. Engine Ordinance Signs On County Highway S75
8. Appointment Of Ex-Officio Conservation Board Member
9. Approval Of South Central Iowa Workforce Area Chief Elected Official Shared Liability Agreement

Documents:

[SCIWA CEO SHARED LIABILITY AGREEMENT.PDF](#)

10. Receipt Of Animal Feeding Operation Construction Permit – 110 Pork Shop Site, Section 6, Alden Township
11. Set Time And Date For Public Hearing – 110 Pork Shop Site, Section 6, Alden Township

12. Recommendation To The DNR On Animal Feeding Operation Construction Permit  
Application: Tri-B Site Section 8, Section 8, Alden Township
13. Recommendation To The DNR On Animal Feeding Operation Construction Permit  
Application: Ferris Pork Site, Section 16, Ellis Township
14. Approval Of Medicare Supplement Benefit Through IGHCP
15. Adopting Coronavirus-Related Distributions With Nationwide 457 Plan
16. COVID-19 Update
17. Public Comments
18. Other Business
19. Adjournment/Recess
20. 9:30 A.M. Drainage  
[VIEW REGULAR DRAINAGE MEETING AGENDA](#)  
Courthouse Large Conference Room
21. 10:30 A.M. Motion For Closed Session Meeting Under Iowa Code 21.5(1)(C)  
Courthouse Large Conference Room
22. 1:00 P.M. Department Heads/Elected Officials Meeting  
Courthouse Large Conference Room

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – JUNE 3, 2020  
WEDNESDAY - 9:00 A.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Chair Lance Granzow called the meeting to order. The meeting was held electronically due to COVID-19 public health risks. Also in attendance were Supervisor Reneé McClellan; and Becca Junker, JD Holmes, Justin Ites, Linn Adams, Lori Kadner, Dave McDaniel, Rocky Reents, Tifani Eisentrager, Megan Harrell, Dave Dunn, Curt Groen, Floyd Hammer, Machel Eichmeier, Wes Wiese, Cheryl Lawrence, John Zimmerman, Donna Juber, Bob Juber, Mark Buschkamp, Mindy McLeland, Bette Dossman, Julie Duhn, Darrell Meyer, Taylor Roll, Michael Pearce, Jessica Sheridan, and Denise Smith. Supervisor BJ Hoffman was absent.

The Pledge of Allegiance was recited.

McClellan moved, Granzow seconded to approve the agenda with the following change: moving “Discuss Non-elected Employee Salaries” above “Action on Compensation Board’s Recommendation”. Motion carried.

McClellan moved, Granzow seconded to approve the June 3, 2020 claims for payment. Motion carried.

Utility Permits:

McClellan moved, Granzow seconded to approve Hardin County Utility Permit Application UT-20-24, submitted by Heart of Iowa Communications. Motion carried.

McClellan moved, Granzow seconded to approve Hardin County Utility Permit Application UT-20-025, submitted by Heart of Iowa Communications. Motion carried.

Secondary Roads: No update.

McClellan moved, Granzow seconded to approve the Transportation Title VI Program Review. Motion carried.

McClellan moved, Granzow seconded that the following Resolution No. 2020-18, Hardin County Highway S75 Embargo, be adopted. Roll Call Vote: “Ayes” McClellan and Granzow. “Nays” None. Resolution No. 2020-18 is hereby adopted as follows:

**RESOLUTION # 2020-18**

**Hardin County Highway S75 Embargo**

WHEREAS, the Board of Supervisors are empowered under authority of Section 321.236(8), 321.255 and 321.471 to 321.473 of the Code of Iowa to prohibit the operation of vehicles upon Secondary Roads or to impose restrictions as to weight of vehicles to be operated upon said secondary roads, except farm tractors as defined in Section 321.1, Subsection 7, for a total period not to exceed ninety days in any one calendar year, whenever any said highway by reason of deterioration, rain, snow or other climatic conditions will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or the permissible weights thereof reduced; and

WHEREAS, the closing of Iowa Highway 14 has caused the truck traffic and vehicular traffic to

increase beyond the capacity of its design; and

WHEREAS, the County Engineer has made a recommendation to embargo said County Road.

NOW, THEREFORE, BE IT RESOLVED by the Hardin County Board of Supervisors to embargo County Highway S75 from 340<sup>th</sup> Street to 310<sup>th</sup> Street to a gross vehicle load limit of 10 tons for the period of time that Iowa Highway 14 is closed to traffic, by erecting signs in accordance with Section 321.472.

BE IT FURTHER RESOLVED that the County Engineer may grant permits of exemption upon a showing that there is a need to move to market farm produce of a type subject to rapid spoilage or loss of value or to move any farm feeds or fuel for home heating purposes.

Passed and approved this 3rd day of June 2020.

/s/ Lance Granzow

Lance Granzow, Chairperson

Hardin County Board of Supervisors

ATTEST: /s/ Jessica Lara

Jessica Lara

Hardin County Auditor

Floyd Hammer, The Outreach Program, updated the Board on efforts to expand the nonprofit's operations in Union to include mechanized meal packaging for food banks and disaster relief. Hammer expected a decision from USDA Rural Development later that day on whether or not his program qualified for funding.

McClellan moved, Granzow seconded to approve a letter of support from the Board of Supervisors, if so needed, for The Outreach Program's expansion project. Motion carried.

McClellan moved, Granzow seconded to accept the resignation of Conservation Board member Verl Duncan. Granzow and McClellan thanked Duncan for his service. Motion carried.

McClellan moved, Granzow seconded to appoint Trent Lambert to fill the vacancy on the Conservation Board. This term ends December 31, 2021. Motion carried.

McClellan moved, Granzow seconded to approve the Sheriff's Monthly Report for May 2020. Motion carried.

Discussion was held on non-elected, non-union employee salaries for FY 2021. Granzow and McClellan were comfortable with the 1.3% increase for which department heads budgeted. McClellan noted this increase does not apply to deputy salaries and raises should be based on performance reviews. No action taken.

McClellan moved, Granzow seconded to acknowledge the Compensation Board's recommendations. Motion carried.

Discussion was held on the Compensation Board's recommendations, and the following actions were taken:

McClellan moved, Granzow seconded to allow 75% of the increase as proposed by the Compensation Board for all elected officials except the Supervisors. Roll Call Vote: “Ayes” McClellan and Granzow. “Nays” None.

McClellan moved, Granzow seconded to freeze the Supervisors’ salaries. Roll Call Vote: “Ayes” McClellan and Granzow. “Nays” None.

Resolution No. 2019-19 is hereby adopted as follows:

### **RESOLUTION 2020-19**

WHEREAS, the Hardin County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Hardin County Compensation Board met on December 17, 2019, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$64127	2.75%	\$65890
County Attorney	\$98548	2.75%	\$101258
Recorder	\$61794	2.75%	\$63493
Sheriff	\$86631	7.50%	\$93128
Supervisors	\$37596	2.75%	\$38630
Treasurer	\$63744	2.75%	\$65497

**OPTION 1:**

THEREFORE, BE IT RESOLVED that the Hardin County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2020 as recommended by the Hardin County Compensation Board.

OR

**OPTION 2: (if different than compensation board recommendation)**

THEREFORE, BE IT RESOLVED that the Hardin County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$65450	2.0625%
County Attorney	\$100581	2.0625%
Recorder	\$63069	2.0625%
Sheriff	\$91504	5.625%
Supervisors	\$37596	0%

Treasurer                      \$65059                      2.0625%

Approved this 3rd day of June, 2020.

ATTEST:

/s/ Lance Granzow  
Lance Granzow, Chairperson  
Hardin County Board of Supervisors

/s/ Jessica Lara  
Jessica Lara  
Auditor

AYE:

NAY:

/s/ Lance Granzow

Supervisor

Supervisor

/s/ Renee McClellan

Supervisor

Supervisor

Supervisor

Supervisor

McClellan moved, Granzow seconded to approve the Statements of Understanding for Central Iowa Community Services. Motion carried.

McClellan moved, Granzow seconded to approve the return to active employment of Mary Nelson, Friendship Club Coordinator, effective 06/01/2020. Nelson was furloughed due to COVID-19. Motion carried.

McClellan moved, Granzow seconded to approve the move from full-time to part-time for Brooke Thieme, Correctional Officer, at a rate of \$15.00/hour, effective 05/26/2020. Motion carried.

McClellan moved, Granzow seconded to approve the hiring of Ericka LeeAnn Vargason, part-time Correctional Officer, at a rate of \$15.00/hour, effective 06/03/2020. Motion carried.

COVID-19 Update:

Thomas Craighton, Emergency Management Coordinator, advised his team received direction from Homeland Security on use of grant dollars. Additionally, there are now ramped-up plans for testing in nursing homes.

Discussion was held on the reopening of County buildings, and the following action was taken:

McClellan moved, Granzow seconded that the Policy Statement: COVID-19 Precautions and the Hardin County Courthouse “Public Health Emergency” Operating Guideline be approved for use upon the reopening of the Courthouse on June 8, 2020. Motion carried.

Public Comments:

Donna Juber inquired about the plan for rock on sideroads.

Other Business: None.

McClellan moved, Granzow seconded to recess until 10:00 a.m. Motion carried.

At 10:02 a.m. the meeting was reconvened. The meeting was held electronically due to COVID-19 public health risks. Also in attendance: Supervisor McClellan; and Del Johnston, Julie Duhn, Donna Juber, John Zimmerman, Jessica Sheridan, Michael Pearce, and Denise Smith. Supervisor Hoffman was absent.

McClellan moved, Granzow seconded to approve the agenda as posted. Motion carried.

Chair Granzow opened the public hearing on the Animal Feeding Operation Construction Permit – Ferris Pork Site, Section 16, Ellis Township.

Proof of publication was verified by Jessica Sheridan, Environmental Health Specialist/Sanitarian.

Del Johnston reviewed the construction permit application.

Oral comments were heard from Julie Duhn regarding hog culling processes and market instability and from Donna Juber on separation distance from wells being incorrectly measured from the newer, rather than older, building.

Written comments were also received from Duhn and Juber.

There being no other comments or objections, McClellan moved, Granzow seconded to close the public hearing. Motion carried.

McClellan moved, Granzow seconded to recess until 11:00 a.m. Motion carried.

At 11:01 a.m. the meeting was reconvened. The meeting was held electronically due to COVID-19 public health risks. Also in attendance: Supervisor McClellan; and Seth Wengert, Brent Tripp, Fern Feldman, Curt Groen, Kent Mowrer, Matt Tripp, Julie Duhn, Donna Juber, Jessica Sheridan, Michael Pearce, and Denise Smith. Supervisor Hoffman was absent.

McClellan moved, Granzow seconded to approve the agenda as posted. Motion carried.

Chair Granzow opened the public hearing on the Animal Feeding Operation Construction Permit – Tri-B Site Section 8, Section 8, Alden Township.

Proof of publication was verified by Jessica Sheridan, Environmental Health Specialist/Sanitarian.

Seth Wengert reviewed the construction permit application.

Brent Tripp briefed the Board on his family's operation.

Matt Tripp presented his argument for permit approval.

Donna Juber commented that a required stockpile or compost facility enhancements plan was missing from the permit. Juber also asked if there would be follow-up to ensure the new building would be sited as indicated on the permit.

Julie Duhn reiterated statements made at the 10:00 a.m. hearing.

Written comments were also received from Juber and Duhn.

There being no other comments or objections, McClellan moved, Granzow seconded to close the public hearing. Motion carried.

McClellan moved, Granzow seconded to adjourn. Motion carried.

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Lance Granzow, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor





Claims Payable - June 10, 2020

Ahlers & Cooney-P.C.	\$1,700.00
Airgas North Central	\$379.64
Alaina Ingebritson	\$131.40
Alliant Energy	\$364.99
Angela J Silvey	\$49.06
BeyondTrust Corporation	\$1,960.23
Brent Lennard	\$75.00
Campbell Supply Co	\$468.27
Carol E Strait	\$144.00
Carolyn Callaway Morton	\$127.50
Central Iowa Distr Inc	\$96.00
Century Laundry Distributing	\$8,523.00
Cintas Corporation	\$135.84
City of Alden	\$29.34
City of Eldora	\$2,997.31
City of Iowa Falls	\$38.58
Compliancy Group LLC	\$4,200.00
Crystal Archer	\$98.00
Culligan	\$287.70
Deb Schult	\$148.65
Debra A. Leimbacher	\$128.34
Debra Johnson	\$148.00
Donald C Orgel	\$105.00
Educorr	\$125.00
Eichmeier Motor Co	\$178.31
Eldora Hardware	\$43.71
Erin Mulford	\$120.50
GATR of Des Moines, Inc	\$1,282.12
Hardin Co Solid Waste & Recycling	\$49.76
Heart of Iowa	\$2,652.28
Innovative Ag Services	\$41.78
Iowa Communities Assur. Pool	\$4,579.69
Iowa Falls State Bank	\$244,163.68
Iowa Regional Utilities Assoc.	\$49.96
JBI Distributors	\$96.00
Jessica A Sheridan	\$128.60
Jessica Finke	\$137.70
John Deere Financial	\$48.78
Julia Hall	\$165.00
Julie Bolhuis	\$112.50
Kay Davison	\$139.50
Kody Moses	\$149.25
Linn Adams	\$40.00
Martin Marietta Aggregate	\$1,325.98
Mend Correctional Care PLLC	\$10,417.52
Michael J Pearce	\$75.00
Mid-America Publishing Corp	\$1,489.07
Mindy R McLeland	\$16.11
Monica Ridout	\$139.50
Murphy Tractor & Equipment	\$1,698.25
NAPA Auto Parts	\$158.71
NAPA Auto Parts	\$62.78
Nathan Super	\$90.00
Office Depot	\$258.17
Patricia Friend	\$120.00
PegEx Inc Hazordous Waste Experts	\$141.00
Police Legal Sciences	\$1,200.00
Polk County Treasurer	\$184.77
Premier Office Equipment	\$119.79
ProPac	\$2,586.32
Quaker Security LLC	\$2,295.00
Racom Corporation	\$112.75
Radcliffe Telephone Co	\$313.57
Reveal Media USA Inc	\$17,020.00
RNBS, Inc	\$334.69
Rouline L Bergman	\$124.00
Sadler Power Train Inc	\$352.48
Sandy Trampe	\$34.68
Schain Smith	\$86.70
Schneider Corporation	\$3,780.00
Secretary of State	\$30.00

South Fork Ag	\$1,793.50
Stephanie Super	\$171.00
Storey Kenworthy	\$7,064.90
U.S. Cellular	\$5,814.44
U.S. Post Office	\$208.00
Verizon Wireless	\$3,004.06
VISA	\$11.46
Walmart Community	\$42.58
Wayne Riskedah	\$135.00
Windstream	\$212.89

**Grand Total** **\$339,664.64**

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**Lance Granzow, Chair**  
**Board of Supervisors**

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**Jessica Lara**  
**Hardin County Auditor**



# HARDIN COUNTY UTILITY PERMIT APPLICATION

Permit No: \_\_\_\_\_

- Underground
- Aerial

- Permanent Installation
- Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

TYPE OF WORK: \_\_\_\_\_

### 1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

### 2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

### 3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

### 4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

### 5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
 

Telecommunications..... 36"	Electric.....48"
Gas.....48"	Water.....60"
Sewer.....60"	
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**10. RELOCATION**

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

DATE: \_\_\_\_\_ COMPANY: \_\_\_\_\_

SIGNATURE: Filled out online \_\_\_\_\_

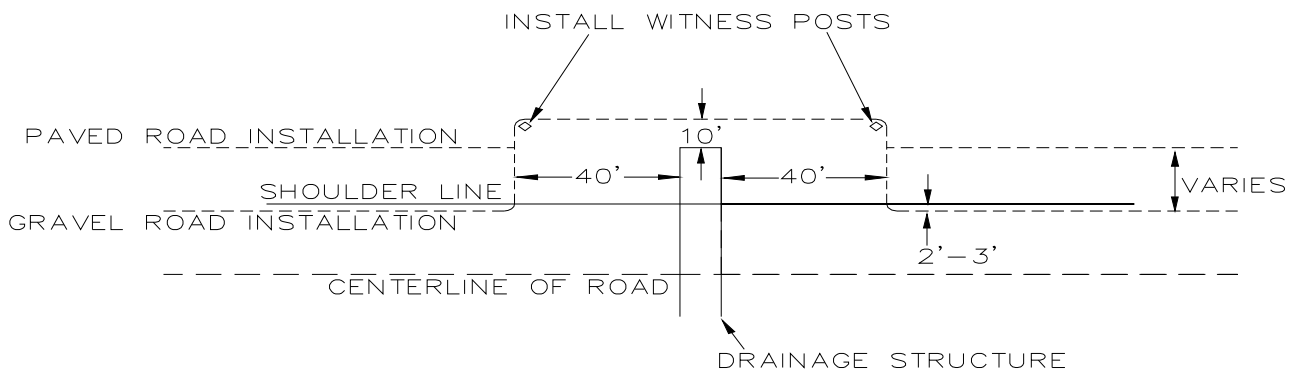
**RECOMMENDED FOR APPROVAL:**

DATE: \_\_\_\_\_ COUNTY ENGINEER \_\_\_\_\_

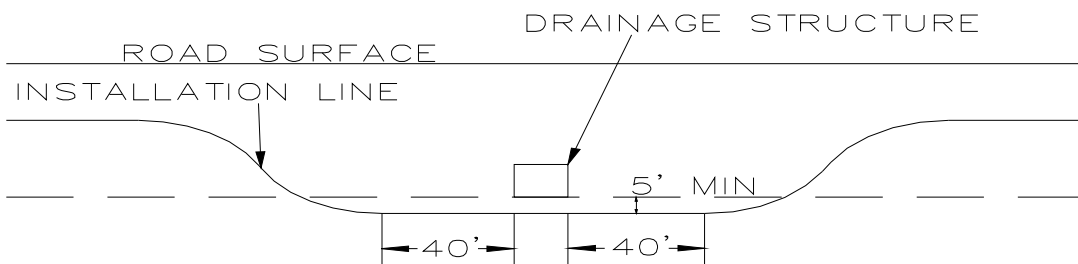
**APPROVAL:**

DATE: \_\_\_\_\_ CHAIRMAN, BOARD OF SUPERVISORS \_\_\_\_\_

**NON-BORED INSTALLATION DETAIL**



**BORED INSTALLATION DETAIL**



Name:

# Midland Power Cooperative

WO No.: 13392

740c#: 305

LOCATION: 1572--6703,10,14,15

## STAKING SHEET

ADDRESS:

Substation: 15 - Buckeye

County: Hardin

Staked By: CASSANDRA DATE: 05/07/2020

Phone:

Feeder: 1570

Township: T88N

SHEET NO.: 1

OF: 7

Phase: A

Range: R22W

Completed By:

DATE:

Line Section:

School Dist:

Work Order Type:

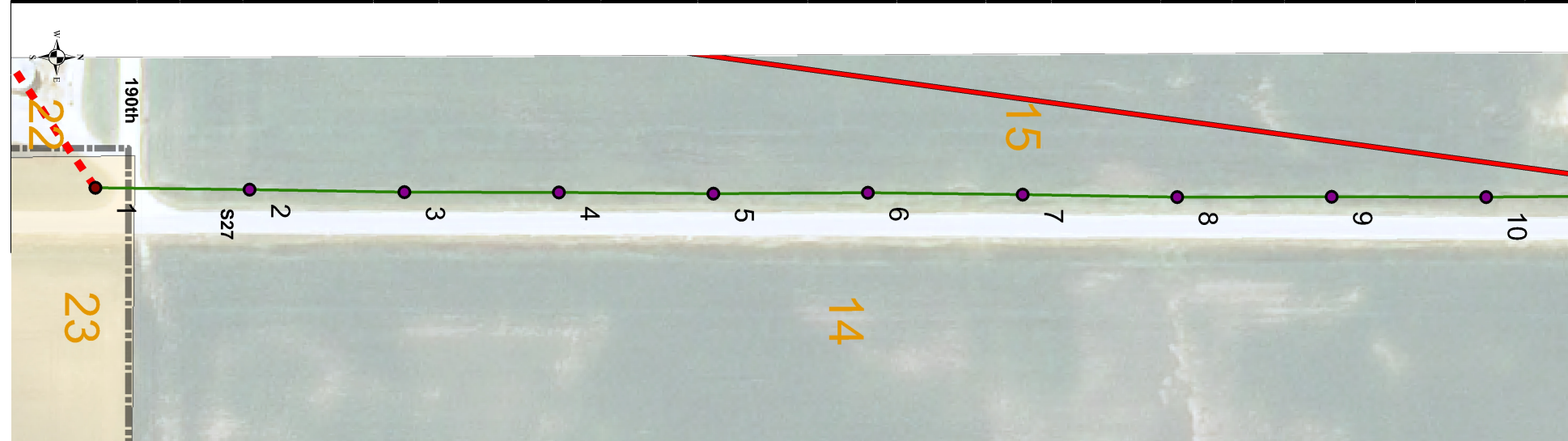
System Improvement

Primary Wire Size: 1/0-ACSR

Ruling Span: 240

Phase: A

POLE NUMBER	E R OR C	PRIMARY							GUY & ANCHOR			SECONDARY			METER OR LOOP	MISCELLANEOUS AND REMARKS	
		BACK SPAN (FT.)	WIRE SIZE	POLE HEIGHT & CLASS	PRIMARY UNIT	LINE ANG	MISC UNIT	XFMR UNIT	GRND UNIT	GUY UNIT	LEAD	ANCHOR UNIT	UNIT "J OR K"	SPAN FEET			WIRE SIZE
1	E			35-5	A5.1-1/0					E1.1		F1.12					
	E				UA1												
2	C	240	(480) 1/0-ACSR	40-5	A1.1-1/0	0											
3	C	240	(480) 1/0-ACSR	40-5	A1.1-1/0	0											
4	C	240	(480) 1/0-ACSR	40-5	A1.1-1/0	-1											
5	C	240	(480) 1/0-ACSR	40-5	A1.1-1/0	1											
6	C	240	(480) 1/0-ACSR	40-5	A1.1-1/0	-1	H1.1-1/0										
	C			P1.1-1/0													
7	C	240	(480) 1/0-ACSR	40-5	A1.1-1/0	1											
8	C	240	(480) 1/0-ACSR	40-5	A1.1-1/0	0											
9	C	240	(480) 1/0-ACSR	40-5	A1.1-1/0	-1											
10	C	240	(480) 1/0-ACSR	35-5	A1.1-1/0	0											



Action	Conductor	Wire Feet	No. of Wires	Pole Line
C	1/0-ACSR	4320	2	2160
*	<b>UNITS</b>			<b>REQ.</b>
C	1/0-ACSR			4320
C	35-5			1
C	40-5			8
C	A1.1-1/0			9
C	H1.1-1/0			1
C	P1.1-1/0			1

Name:

# Midland Power Cooperative

WO No.: 13392

740c#: 305

LOCATION: 1572--6703,10,14,15

## STAKING SHEET

ADDRESS:

Substation: 15 - Buckeye

County: Hardin

Staked By: CASSANDRA DATE: 05/07/2020

Phone:

Feeder: 1570

Township: T88N

SHEET NO.: 2

OF: 7

Phase: A

Range: R22W

Completed By:

DATE:

Line Section:

School Dist:

Work Order Type:

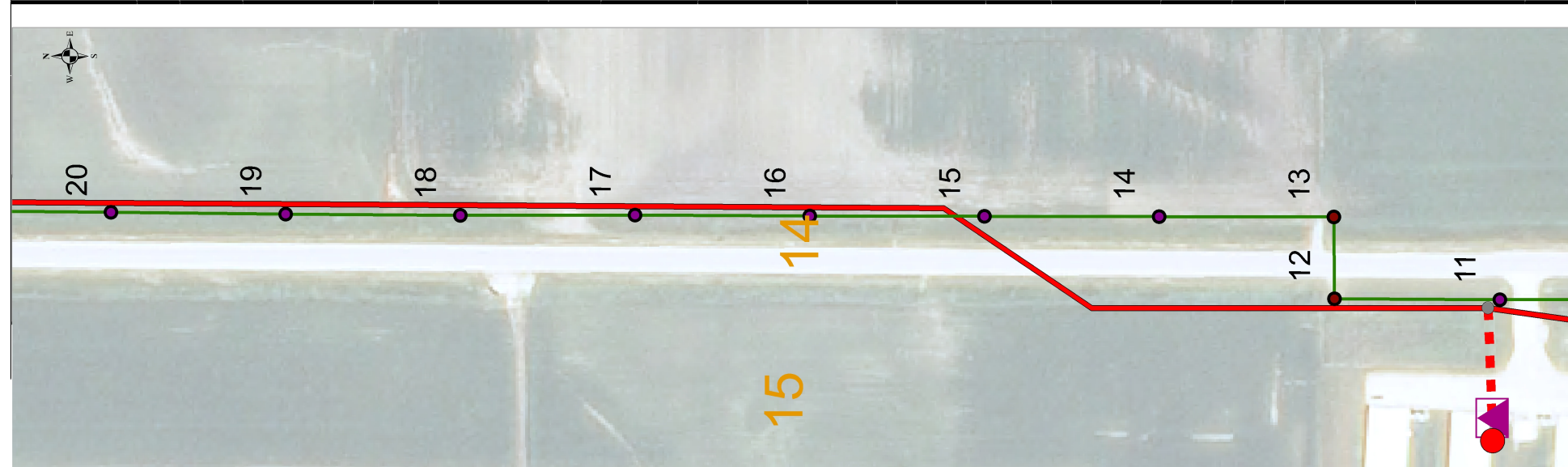
System Improvement

Primary Wire Size: 1/0-ACSR

Ruling Span: 237

Phase: A

POLE NUMBER	E R OR C	PRIMARY								GUY & ANCHOR			SECONDARY			METER OR LOOP	MISCELLANEOUS AND REMARKS
		BACK SPAN (FT.)	WIRE SIZE	POLE HEIGHT & CLASS	PRIMARY UNIT	LINE ANG	MISC UNIT	XFMR UNIT	GRND UNIT	GUY UNIT	LEAD	ANCHOR UNIT	UNIT "J OR K"	SPAN FEET	WIRE SIZE		
11	E			35-5	A1.1-1/0		H1.1-1/0										1572-016
	E				UA1												
	C	240	(480) 1/0-ACSR			0											
12	C	231	(462) 1/0-ACSR	40-5	A4.1-1/0	0	H1.1-1/0			E1.1	F1.12						
13	C	114	(228) 1/0-ACSR	45-3	A4.1-1/0	89	H1.1-1/0			E1.1	F1.12						
14	C	244	(488) 1/0-ACSR	40-5	A6.1-1/0	-89											
15	C	244	(488) 1/0-ACSR	40-5	A1.1-1/0	0											
16	C	244	(488) 1/0-ACSR	40-5	A1.1-1/0	0	H1.1-1/0										
	C			P1.1-1/0													
17	C	244	(488) 1/0-ACSR	40-5	A1.1-1/0	0											
18	C	244	(488) 1/0-ACSR	35-5	A1.1-1/0	0											
19	C	244	(488) 1/0-ACSR	35-5	A1.1-1/0	0											
20	C	244	(488) 1/0-ACSR	35-5	A1.1-1/0	1											



Action	Conductor	Wire Feet	No. of Wires	Pole Line
C	1/0-ACSR	4586	2	2293
*	<b>UNITS</b>			<b>REQ.</b>
C	1/0-ACSR			4586
C	35-5			3
C	40-5			5
C	45-3			1
C	A1.1-1/0			6
C	A4.1-1/0			2
C	A6.1-1/0			1
C	E1.1			2
C	F1.12			2
C	H1.1-1/0			3
C	P1.1-1/0			1

Name:

# Midland Power Cooperative

WO No.: 13392

740c#: 305

LOCATION: 1572--6703,10,14,15

## STAKING SHEET

ADDRESS:

Substation: 15 - Buckeye

County: Hardin

Phone:

Feeder: 1570

Township: T88N

Staked By: CASSANDRA DATE: 05/07/2020

Phase: A

Range: R22W

SHEET NO.: 3

OF: 7

Line Section:

School Dist:

Completed By:

DATE:

Work Order Type:

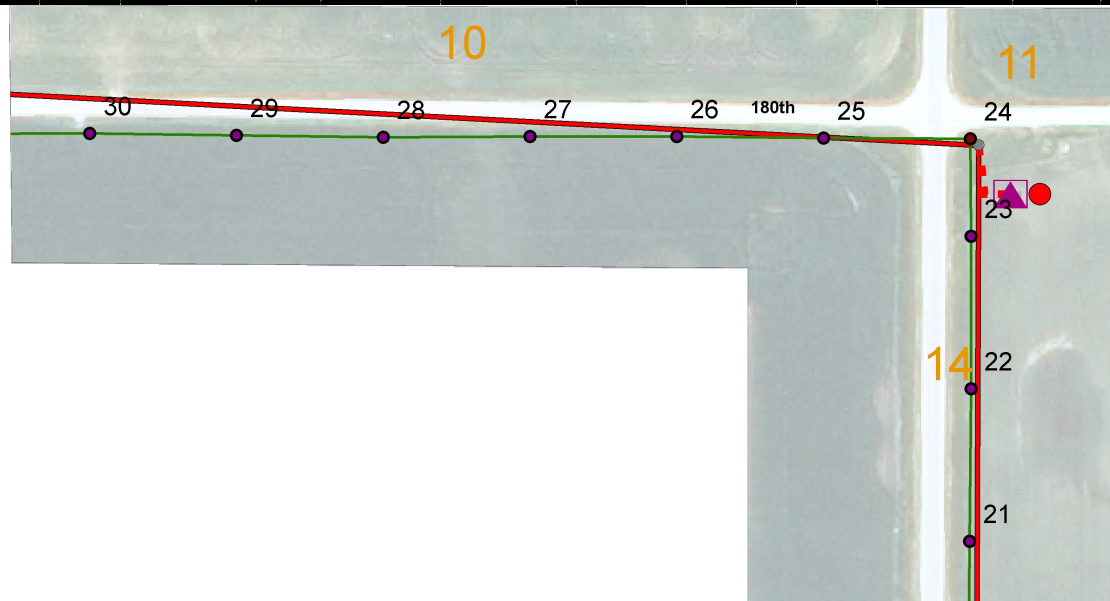
System Improvement

Primary Wire Size: 1/0-ACSR

Ruling Span: 234

Phase: A

POLE NUMBER	E R OR C	PRIMARY							GUY & ANCHOR			SECONDARY			METER OR LOOP	MISCELLANEOUS AND REMARKS
		BACK SPAN (FT.)	WIRE SIZE	POLE HEIGHT & CLASS	PRIMARY UNIT	LINE ANG	MISC UNIT	XFMR UNIT	GRND UNIT	GUY UNIT	LEAD	ANCHOR UNIT	UNIT "J OR K"	SPAN FEET		
21	C	244	(488) 1/0-ACSR	35-5	A1.1-1/0	0	H1.1-1/0									
	C			P1.1-1/0												
22	C	244	(488) 1/0-ACSR	35-5	A1.1-1/0	0										
23	E			35-5	A1.1-1/0		H1.1-1/0									1572-017
	E				UA1											
	C	244	(488) 1/0-ACSR			-1										
24	C	167	(334) 1/0-ACSR	40-5	A4.1-1/0	0	H1.1-1/0			E1.4	F1.12					
	C									E1.1						
25	C	235	(470) 1/0-ACSR	40-5	A1.1-1/0	-90										
26	C	235	(470) 1/0-ACSR	40-5	A1.1-1/0	1										
27	C	235	(470) 1/0-ACSR	40-5	A1.1-1/0	-1										
28	C	235	(470) 1/0-ACSR	P1.1-1/0	A1.1-1/0	0	H1.1-1/0									
	C			40-5												
29	C	235	(470) 1/0-ACSR	40-5	A1.1-1/0	1										
30	C	235	(470) 1/0-ACSR	35-5	A1.1-1/0	0										



Action	Conductor	Wire Feet	No. of Wires	Pole Line
C	1/0-ACSR	4618	2	2309
*	<b>UNITS</b>			<b>REQ.</b>
C	1/0-ACSR			4618
C	35-5			3
C	40-5			6
C	A1.1-1/0			8
C	A4.1-1/0			1
C	E1.1			1
C	E1.4			1
C	F1.12			1
C	H1.1-1/0			3
C	P1.1-1/0			2



Name:

# Midland Power Cooperative

WO No.: 13392

740c#: 305

LOCATION: 1572--6703,10,14,15

## STAKING SHEET

ADDRESS:

Substation: 15 - Buckeye

County: Hardin

Phone:

Feeder: 1570

Township: T88N

Phase: A

Range: R22W

Line Section:

School Dist:

Staked By: CASSANDRA DATE: 05/07/2020

SHEET NO.: 4

OF: 7

Completed By:

DATE:

Work Order Type:

System Improvement

Primary Wire Size: 1/0-ACSR

Ruling Span: 218

Phase: A

POLE NUMBER	E R OR C	PRIMARY						GUY & ANCHOR			SECONDARY			METER OR LOOP	MISCELLANEOUS AND REMARKS	
		BACK SPAN (FT.)	WIRE SIZE	POLE HEIGHT & CLASS	PRIMARY UNIT	LINE ANG	MISC UNIT	XFMR UNIT	GRND UNIT	GUY UNIT	LEAD	ANCHOR UNIT	UNIT "J OR K"			SPAN FEET
31	C	224	(448) 1/0-ACSR	40-5	A1.1-1/0	-1										
32	C	224	(448) 1/0-ACSR	40-5	A1.1-1/0	1										
33	C	224	(448) 1/0-ACSR	P1.1-1/0	A1.1-1/0	0	H1.1-1/0									
	C			40-5												
34	C	224	(448) 1/0-ACSR	35-5	A1.1-1/0	1	H1.1-1/0			E1.1	F1.12					1572-018
	C				A5.1-1/0											
35	C	171	(342) 1/0-ACSR	40-5	A1.1-1/0	-1										Set 8' Deep
36	C	171	(342) 1/0-ACSR	40-5	A4.1-1/0	0	H1.1-1/0			(3) E1.1	(3) F1.12					
37	E	65	(130) 1/0-ACSR	40-3	A5.1-1/0	91	H1.1-1/0									
	E				A2.1-1/0											
38	C	231	(462) 1/0-ACSR	40-5	A1.1-1/0	-2	H1.1-1/0									
	C			P1.1-1/0												
39	C	231	(462) 1/0-ACSR	40-5	A1.1-1/0	0										
40	C	231	(462) 1/0-ACSR	40-5	A1.1-1/0	0										



Action	Conductor	Wire Feet	No. of Wires	Pole Line
E	1/0-ACSR	130	2	65
C	1/0-ACSR	3862	2	1931
*	<b>UNITS</b>			<b>REQ.</b>
C	1/0-ACSR			3862
C	35-5			1
C	40-5			8
C	A1.1-1/0			8
C	A4.1-1/0			1
C	A5.1-1/0			1
C	E1.1			4
C	F1.12			4
C	H1.1-1/0			4
C	P1.1-1/0			2

Name:

# Midland Power Cooperative

WO No.: 13392

740c#: 305

LOCATION: 1572--6703,10,14,15

## STAKING SHEET

ADDRESS:

Substation: 15 - Buckeye

County: Hardin

Staked By: CASSANDRA DATE: 05/07/2020

Phone:

Feeder: 1570

Township: T88N

SHEET NO.: 5

OF: 7

Phase: A

Range: R22W

Completed By:

DATE:

Line Section:

School Dist:

Work Order Type:

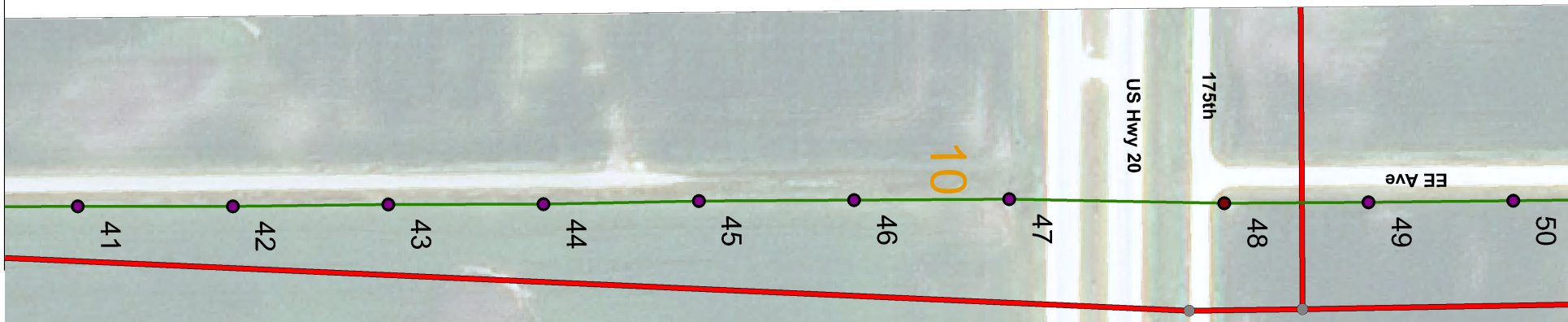
System Improvement

Primary Wire Size: 1/0-ACSR

Ruling Span: 242

Phase: A

POLE NUMBER	E R OR C	PRIMARY						GUY & ANCHOR			SECONDARY			METER OR LOOP	MISCELLANEOUS AND REMARKS	
		BACK SPAN (FT.)	WIRE SIZE	POLE HEIGHT & CLASS	PRIMARY UNIT	LINE ANG	MISC UNIT	XFMR UNIT	GRND UNIT	GUY UNIT	LEAD	ANCHOR UNIT	UNIT "J OR K"			SPAN FEET
41	C	231	(462) 1/0-ACSR	40-5	A1.1-1/0	1										
42	C	231	(462) 1/0-ACSR	40-5	A1.1-1/0	0										
43	C	231	(462) 1/0-ACSR	40-5	A1.1-1/0	-1	H1.1-1/0									
	C			P1.1-1/0												
44	C	231	(462) 1/0-ACSR	35-5	A1.1-1/0	1										
45	C	231	(462) 1/0-ACSR	35-5	A1.1-1/0	-2										
46	C	231	(462) 1/0-ACSR	40-5	A1.1-1/0	1										
47	C	231	(462) 1/0-ACSR	45-3	A1.1-1/0	0										CL = 124, st= 182+96
48	C	320	(640) 1/0-ACSR	45-3	A1.1-1/0	2	H1.1-1/0		E1.1	F1.12						CL=196, st= 182+96
	C			A5.1-1/0												
49	C	215	(430) 1/0-ACSR	40-5	A1.1-1/0	-2	H1.1-1/0									
	C			P1.1-1/0												
50	C	215	(430) 1/0-ACSR	35-5	A1.1-1/0	0										



Action	Conductor	Wire Feet	No. of Wires	Pole Line
C	1/0-ACSR	4734	2	2367
*	<b>UNITS</b>			<b>REQ.</b>
C	1/0-ACSR			4734
C	35-5			3
C	40-5			5
C	45-3			2
C	A1.1-1/0			10
C	A5.1-1/0			1
C	E1.1			1
C	F1.12			1
C	H1.1-1/0			3
C	P1.1-1/0			2

Name:

# Midland Power Cooperative

WO No.: 13392

740c#: 305

LOCATION: 1572--6703,10,14,15

## STAKING SHEET

ADDRESS:

Substation: 15 - Buckeye

County: Hardin

Staked By: CASSANDRA DATE: 05/07/2020

Phone:

Feeder: 1570

Township: T88N

SHEET NO.: 6

OF: 7

Phase: A

Range: R22W

Completed By:

DATE:

Line Section:

School Dist:

Work Order Type:

System Improvement

Primary Wire Size: 1/0-ACSR

Ruling Span: 196

Phase: A

POLE NUMBER	E R OR C	PRIMARY						GUY & ANCHOR			SECONDARY			METER OR LOOP	MISCELLANEOUS AND REMARKS	
		BACK SPAN (FT.)	WIRE SIZE	POLE HEIGHT & CLASS	PRIMARY UNIT	LINE ANG	MISC UNIT	XFMR UNIT	GRND UNIT	GUY UNIT	LEAD	ANCHOR UNIT	UNIT "J OR K"			SPAN FEET
51	C	215	(430) 1/0-ACSR	35-5	A1.1-1/0	0										
52	C	215	(430) 1/0-ACSR	35-5	A1.1-1/0	0										
53	C	215	(430) 1/0-ACSR	35-5	A1.1-1/0	0										
54	C	215	(430) 1/0-ACSR	P1.1-1/0	A1.1-1/0	0	H1.1-1/0									
	C			40-5												
55	C	215	(430) 1/0-ACSR	40-5	A1.1-1/0	0	H1.1-1/0	G1.3-1/0				J2.1T-1/0				1572-025/028
56	C	164	(328) 1/0-ACSR	40-5	A4.1-1/0	0	H1.1-1/0			E1.1	F1.12					
57	C	68	(136) 1/0-ACSR	40-5	A4.1-1/0	-90	H1.1-1/0			E1.1	F1.12					1572-029
	C				UA1											
58	C	175	(350) 1/0-ACSR	40-5	A1.1-1/0	90										
59	C	175	(350) 1/0-ACSR	40-5	A1.1-1/0	0										
60	C	175	(350) 1/0-ACSR	40-5	A1.1-1/0	0										



Action	Conductor	Wire Feet	No. of Wires	Pole Line
C	1/0-ACSR	3664	2	1832
*	<b>UNITS</b>			<b>REQ.</b>
C	1/0-ACSR			3664
C	35-5			3
C	40-5			7
C	A1.1-1/0			8
C	A4.1-1/0			2
C	E1.1			2
C	F1.12			2
C	G1.3-1/0			1
C	H1.1-1/0			4
C	J2.1T-1/0			1
C	P1.1-1/0			1
C	UA1			1

Name:

# Midland Power Cooperative

WO No.: 13392

740c#: 305

LOCATION: 1572--6703,10,14,15

## STAKING SHEET

ADDRESS:

Substation: 15 - Buckeye

County: Hardin

Staked By: CASSANDRA DATE: 05/07/2020

Phone:

Feeder: 1570

Township: T88N

SHEET NO.: 7

OF: 7

Phase: A

Range: R22W

Completed By:

DATE:

Line Section:

School Dist:

Work Order Type:

System Improvement

Primary Wire Size: 1/0-ACSR

Ruling Span: 210

Phase: A

POLE NUMBER	E R OR C	PRIMARY						GUY & ANCHOR			SECONDARY			METER OR LOOP	MISCELLANEOUS AND REMARKS
		BACK SPAN (FT.)	WIRE SIZE	POLE HEIGHT & CLASS	PRIMARY UNIT	LINE ANG	MISC UNIT	XFMR UNIT	GRND UNIT	GUY UNIT	LEAD	ANCHOR UNIT	UNIT "J OR K"		
61	C	226	(452) 1/0-ACSR	40-5	A1.1-1/0	0									
62	C	226	(452) 1/0-ACSR	40-5	A1.1-1/0	0	H1.1-1/0								
	C			P1.1-1/0											
63	C	194	(388) 1/0-ACSR	40-5	A1.1-1/0	0									
64	C	194	(388) 1/0-ACSR	40-5	A1.1-1/0	0									
65	C	222	(444) 1/0-ACSR	40-5	A1.1-1/0	-1									Set 10' Deep
66	C	222	(444) 1/0-ACSR	35-5	A1.1-1/0	-1									
67	C	222	(444) 1/0-ACSR	35-5	A1.1-1/0	0	H1.1-1/0								
	C			P1.1-1/0											
68	C	222	(444) 1/0-ACSR	35-5	A1.1-1/0	0	H1.1-1/0	G1.3-1/0				J2.1T-1/0			1572-031
69	C	173	(346) 1/0-ACSR	35-5	A1.1-1/0	0									
70	C	173	(346) 1/0-ACSR	35-5	A3.1-1/0	1	H1.1-1/0		E1.1		F1.12				1572-034



Action	Conductor	Wire Feet	No. of Wires	Pole Line
C	1/0-ACSR	4148	2	2074
*	<b>UNITS</b>			<b>REQ.</b>
C	1/0-ACSR			4148
C	35-5			5
C	40-5			5
C	A1.1-1/0			9
C	A3.1-1/0			1
C	E1.1			1
C	F1.12			1
C	G1.3-1/0			1
C	H1.1-1/0			4
C	J2.1T-1/0			1
C	P1.1-1/0			2

# HARDIN COUNTY UTILITY PERMIT APPLICATION



Permit No: \_\_\_\_\_

Underground  
 Aerial

Permanent Installation  
 Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: JON DAVID KATZENMEIER

STREET ADDRESS: 1284 XE PLACE

CITY: AMES STATE: IOWA ZIP: 50014

PHONE: 515-268-3470 FAX: \_\_\_\_\_ CONTACT PERSON: JON DAVID KATZENMEIER

TYPE OF WORK: A GAS MAIN REPLACEMENT ALONG CO ROAD D20. THE NEW MAIN WILL BE 2" HIGH DENSITY PLASTIC MAIN AND

WORKING PRESSURE OF THIS MAIN WILL BE 27 PSIG. 7 1" PLASTIC SERVICES WILL BE TIED OFF THIS MAIN RUNNING ALONG CO ROAD D20.

## 1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

## 2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

## 3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

## 4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

## 5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**10. RELOCATION**

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

DATE: 06/04/2020 COMPANY: INTERSTATE POWER AND LIGHT COMPANY DBA ALLIANT ENERGY

SIGNATURE: [Signature] Project Manager

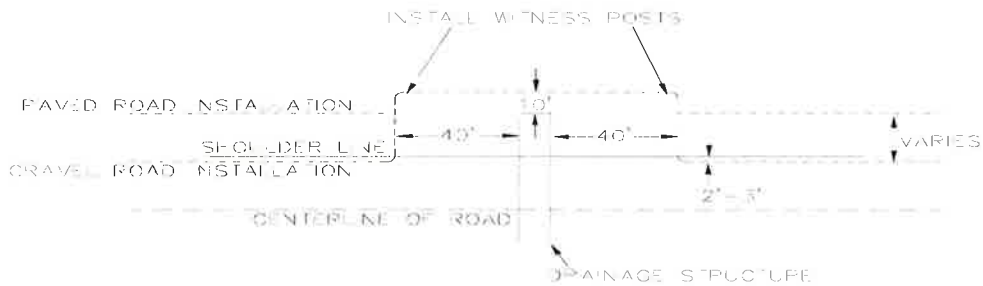
**RECOMMENDED FOR APPROVAL:**

DATE: \_\_\_\_\_ COUNTY ENGINEER

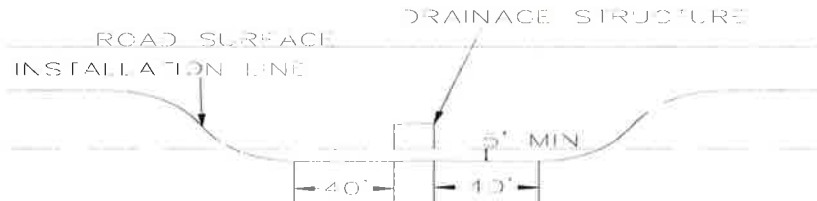
**APPROVAL:**

DATE: \_\_\_\_\_ CHAIRMAN, BOARD OF SUPERVISORS

**NON-BORED INSTALLATION DETAIL**



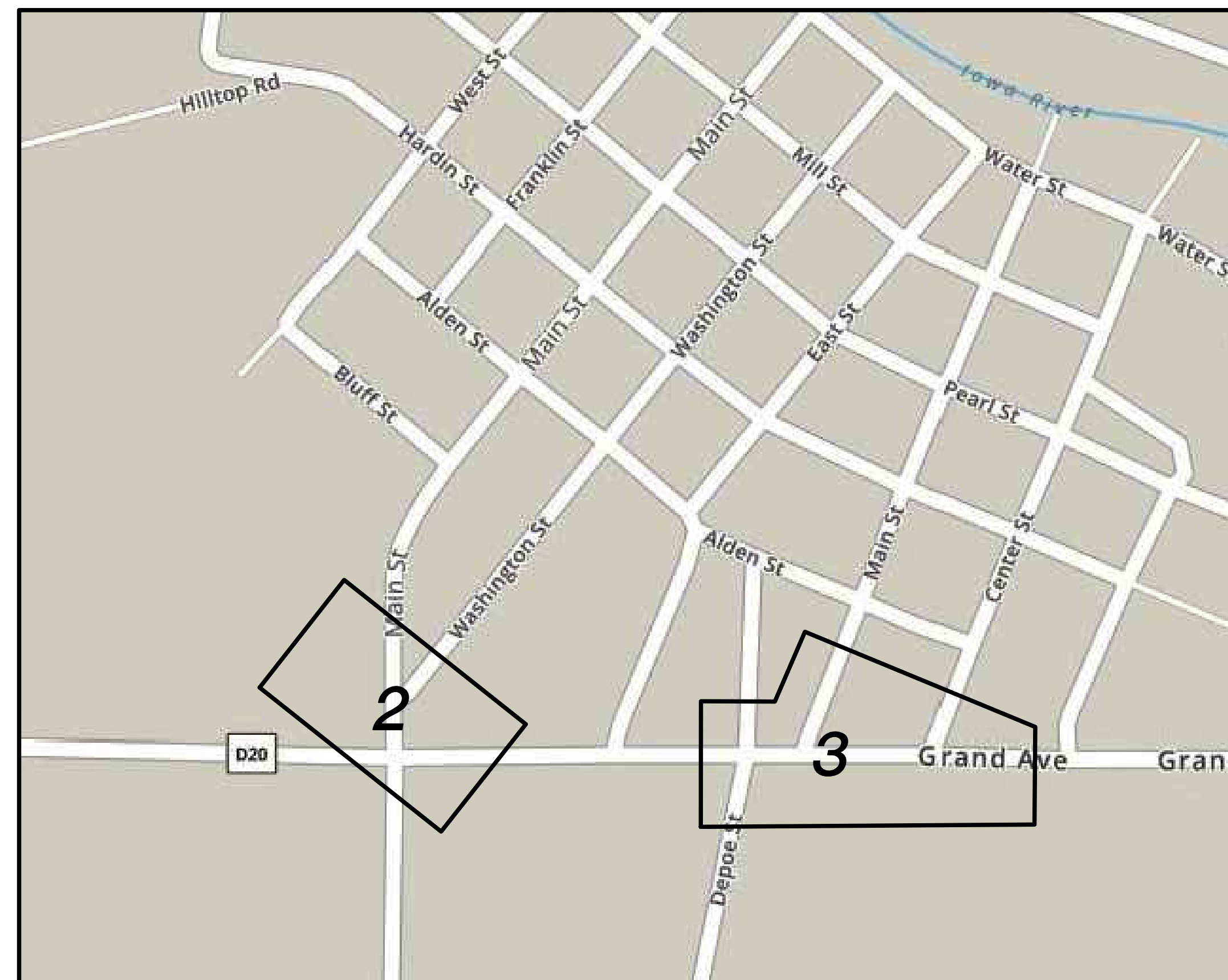
**BORED INSTALLATION DETAIL**





Interstate Power and Light Company (IP&L)

# ALDEN DIMP STEEL REPLACEMENT ALDEN, IOWA ISSUED FOR PERMIT



**LOCATION MAP**  
(SCALE: NOT TO SCALE)

DRAWING INDEX	
SHEET NUMBER	DESCRIPTION
1	COVER SHEET & LOCATION MAP
2	MAIN STREET & CO ROAD D20
3	MAIN AVENUE & CO ROAD D20

**GENERAL NOTES:**

1. MINIMUM INSTALLATION DEPTH OF 4 FEET (48 INCHES) WITHIN R.O.W., UNLESS OTHERWISE NOTED.

REV	DRAWN BY	DATE REVISED	CHECKED BY	PROJECT ENG.	APPROVED BY

**REVISIONS**

EXISTING PLASTIC (LP)	PROPOSED EXCESS FLOW VALVE	EXISTING EXCESS FLOW VALVE
EXISTING PLASTIC (HP)	PROPOSED LOCATE STATION	EXISTING LOCATE STATION
EXISTING STEEL (LP)	PROPOSED CATHODIC PROTECTION TEST STATION	EXISTING CATHODIC PROTECTION TEST STATION
EXISTING STEEL (HP)	PROPOSED ANODE	EXISTING ANODE
PROPOSED INSTALLATION	PROPOSED PIPE CHANGE	EXISTING PIPE CHANGE
PROPOSED RETIREMENT	PROPOSED STOPPER	EXISTING STOPPER
SERVICE TRANSFER	PROPOSED REDUCER	EXISTING REDUCER
REGULATOR STATION	PROPOSED TRANSITION	EXISTING TRANSITION
GAS SERVICE POINT	PROPOSED END CAP	EXISTING END CAP
PROPOSED GAS SERVICE	PROPOSED VALVE	EXISTING VALVE
ROB ROY RISER	PROPOSED INSULATOR	EXISTING INSULATOR

**LEGEND**

DESIGNED IN ACCORDANCE WITH TITLE 49-PART 192 OF MINIMUM FEDERAL SAFETY STANDARDS AND GPTG GUIDE FOR GAS TRANSMISSION AND DISTRIBUTION PIPING SYSTEMS, LATEST EDITION.

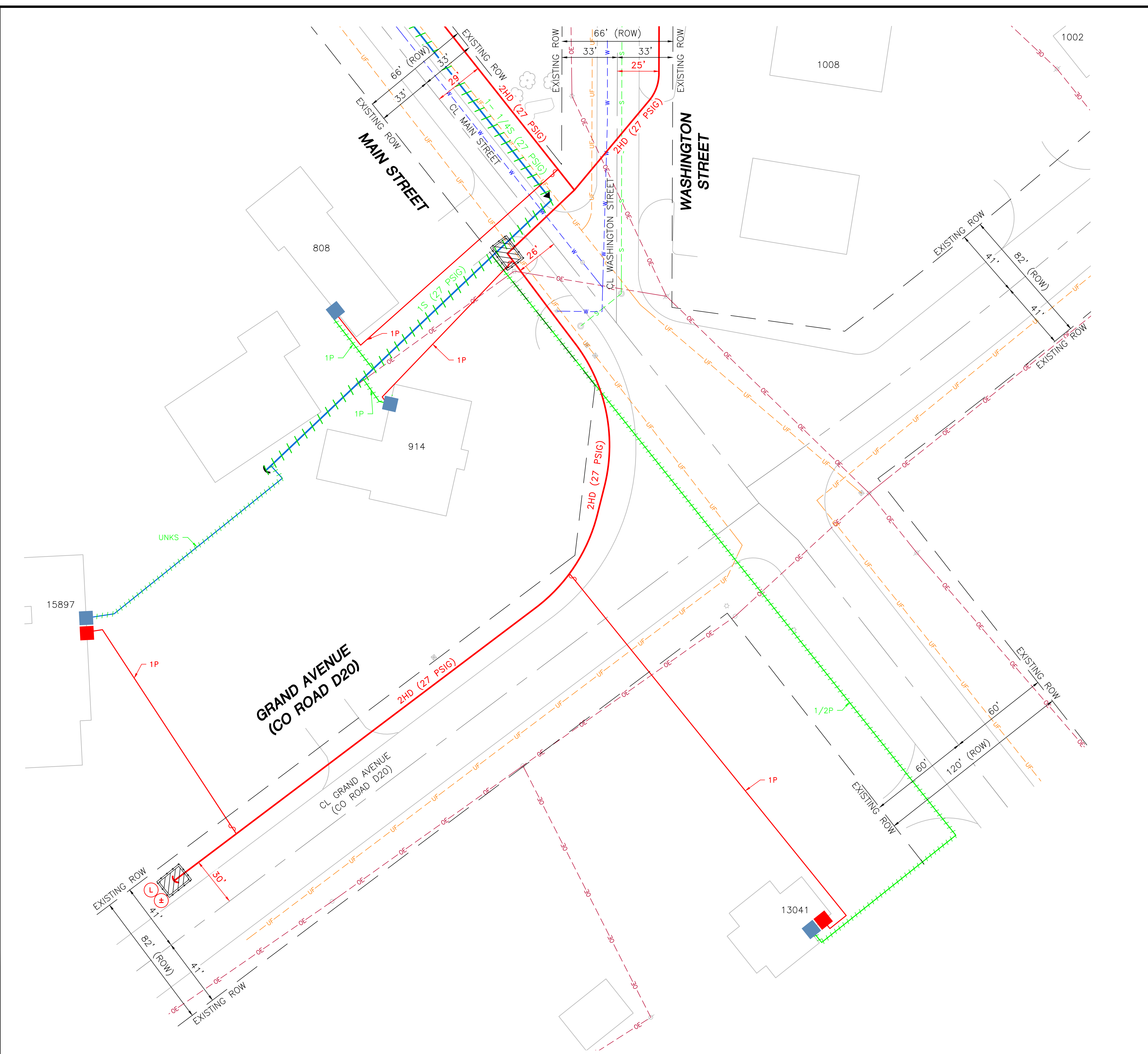
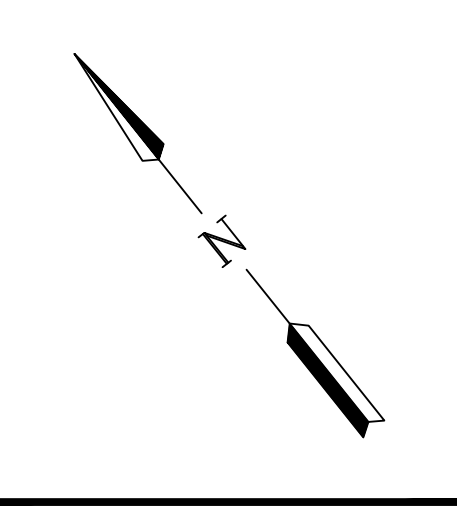
**PREPARED BY:**  
**ENEngineering**  
28100 TORCH PARKWAY  
WARRENVILLE, IL 60565  
TEL 630-363-4000  
FAX 630-363-7777  
WWW.ENENGINEERING.COM

Interstate Power and Light Company (IP&L)


**ALDEN DIMP STEEL REPLACEMENT  
COVER SHEET & LOCATION MAP**

CITY: ALDEN  
COUNTY: HARDIN IOWA

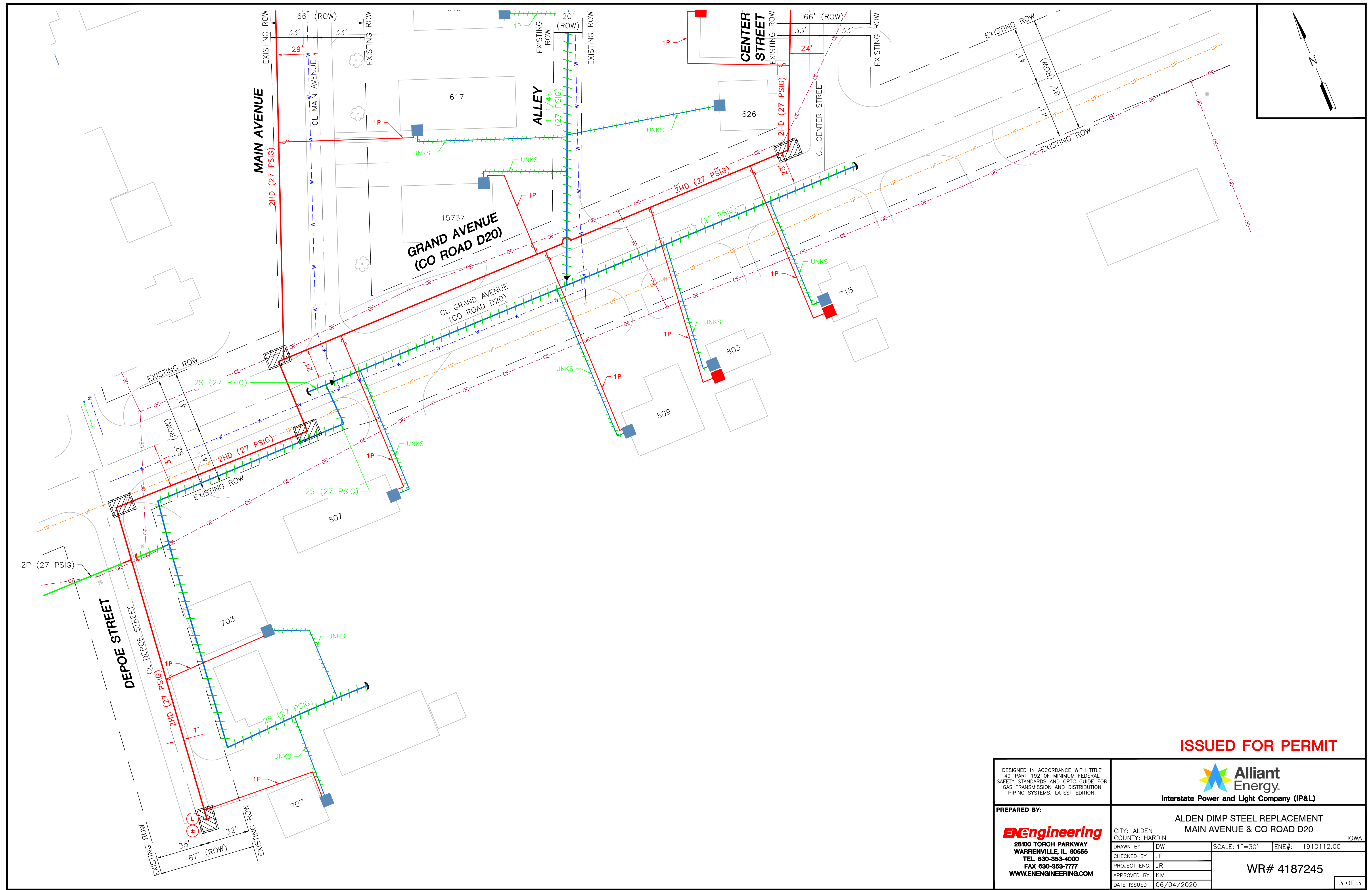
DRAWN BY	DR	SCALE:	N.T.S.	ENE#:	1910112.00
CHECKED BY	JF	<b>WR# 4187245</b>			
PROJECT ENG.	JR				
APPROVED BY	KM				
DATE ISSUED	06/04/2020	1 OF 3			



**ISSUED FOR PERMIT**

DESIGNED IN ACCORDANCE WITH TITLE 49--PART 192 OF MINIMUM FEDERAL SAFETY STANDARDS AND GPTC GUIDE FOR GAS TRANSMISSION AND DISTRIBUTION PIPING SYSTEMS, LATEST EDITION.		 <b>Alliant Energy</b> Interstate Power and Light Company (IP&L)	
<b>PREPARED BY:</b> <b>ENEngineering</b> 28100 TORCH PARKWAY WARRENVILLE, IL 60555 TEL 630-363-4000 FAX 630-363-7777 WWW.ENENGINEERING.COM		<b>ALDEN DIMP STEEL REPLACEMENT</b> <b>MAIN STREET &amp; CO ROAD D20</b> CITY: ALDEN COUNTY: HARDIN IOWA	
DRAWN BY: DW CHECKED BY: JF PROJECT ENG: JR APPROVED BY: KM DATE ISSUED: 06/04/2020	SCALE: 1"=30' ENE#: 1910112.00	<b>WR# 4187245</b>	
			2 OF 3





**ISSUED FOR PERMIT**



Interstate Power and Light Company (IP&L)

DESIGNED IN ACCORDANCE WITH TITLE 49—PART 192 OF MINIMUM FEDERAL SAFETY STANDARDS AND GPTC GUIDE FOR GAS TRANSMISSION AND DISTRIBUTION PIPING SYSTEMS, LATEST EDITION.

**PREPARED BY:**  
**ENEngineering**  
 28100 TORCH PARKWAY  
 WARRENVILLE, IL 60555  
 TEL 630-363-4000  
 FAX 630-363-7777  
 WWW.ENENGINEERING.COM

<b>ALDEN DIMP STEEL REPLACEMENT MAIN AVENUE &amp; CO ROAD D20</b>		IOWA	
CITY: ALDEN	COUNTY: HARDIN	SCALE: 1"=30'	ENE#: 1910112.00
DRAWN BY: DW	CHECKED BY: JF	<b>WR# 4187245</b>	
PROJECT ENG: JR	APPROVED BY: KM		
DATE ISSUED: 06/04/2020			



# HARDIN COUNTY UTILITY PERMIT APPLICATION

Permit No: \_\_\_\_\_

- Underground
- Aerial

- Permanent Installation
- Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

TYPE OF WORK: \_\_\_\_\_

### 1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

### 2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

### 3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

### 4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

### 5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
 

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**10. RELOCATION**

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

DATE: \_\_\_\_\_ COMPANY: \_\_\_\_\_

SIGNATURE: Filled out online \_\_\_\_\_

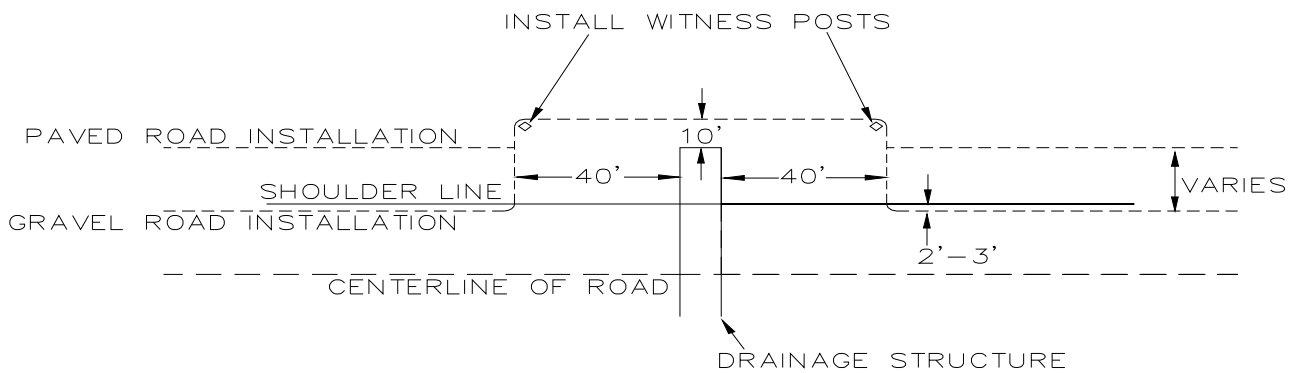
**RECOMMENDED FOR APPROVAL:**

DATE: \_\_\_\_\_ COUNTY ENGINEER \_\_\_\_\_

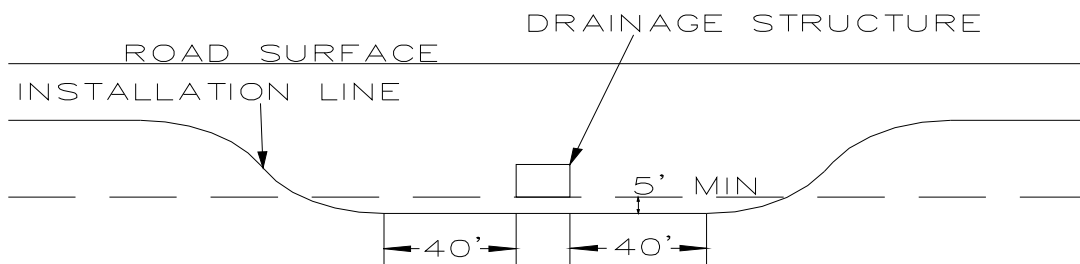
**APPROVAL:**

DATE: \_\_\_\_\_ CHAIRMAN, BOARD OF SUPERVISORS \_\_\_\_\_

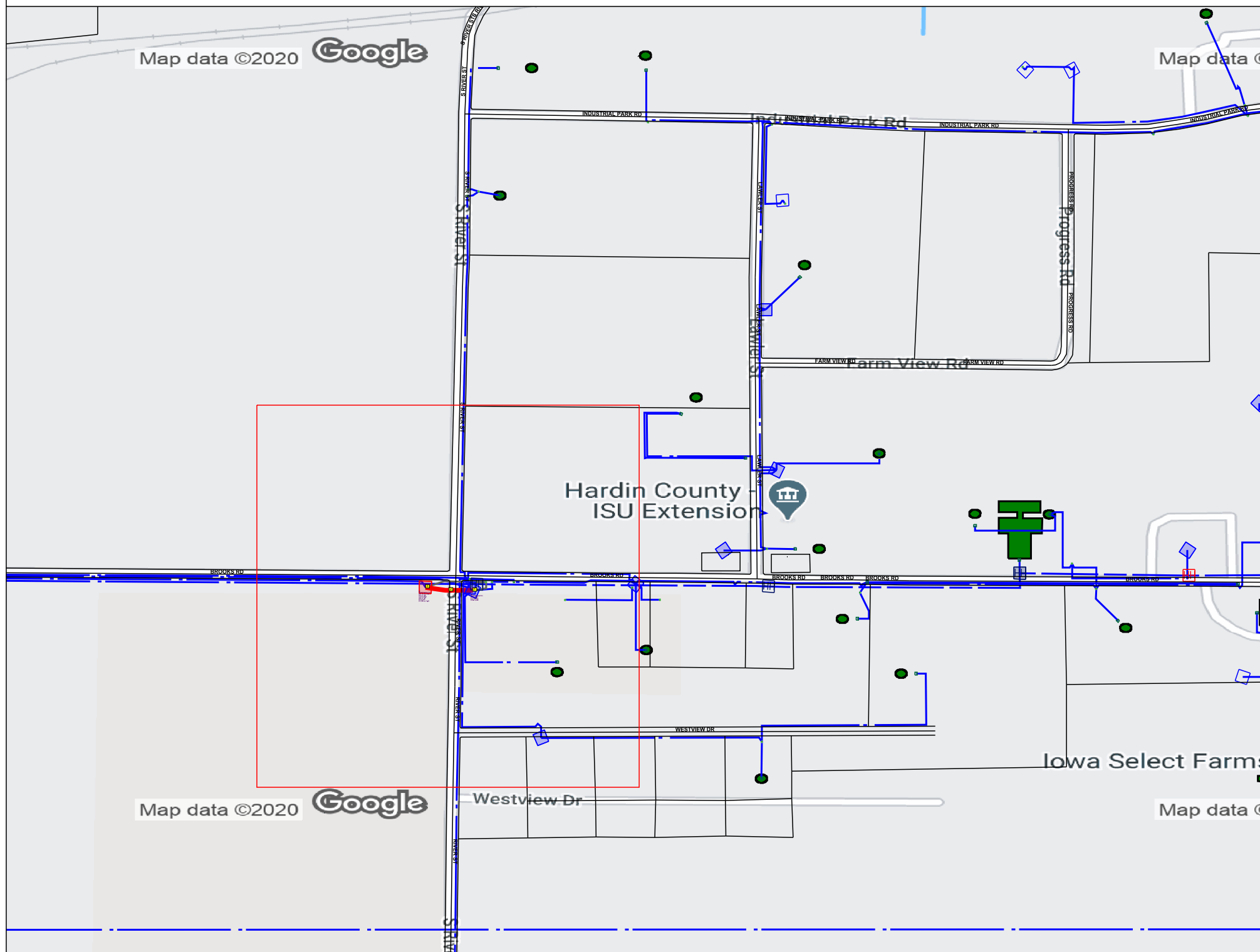
**NON-BORED INSTALLATION DETAIL**



**BORED INSTALLATION DETAIL**



**Job Location: 21526 140TH ST**



**Narrative/Special Remarks**

THIS PROJECT WILL MOVE 2 PEDS THAT ARE IN CONFLICT, PLACE 1 NEW PED TO HOUSE NEW 50PR CABLE AND INTERCEPT EXISTING 100PR CABLE, BORE APPROXIMATELY 130' OF NEW 50PR CABLE

**Held Order Information**

Service Order #:

Customer Address:

Customer Name:

Customer Terminal:

**Associated Projects**

List all associated projects:

Site Location ID # (BVAPP):


**Misc. Information**

Right of Way required Yes

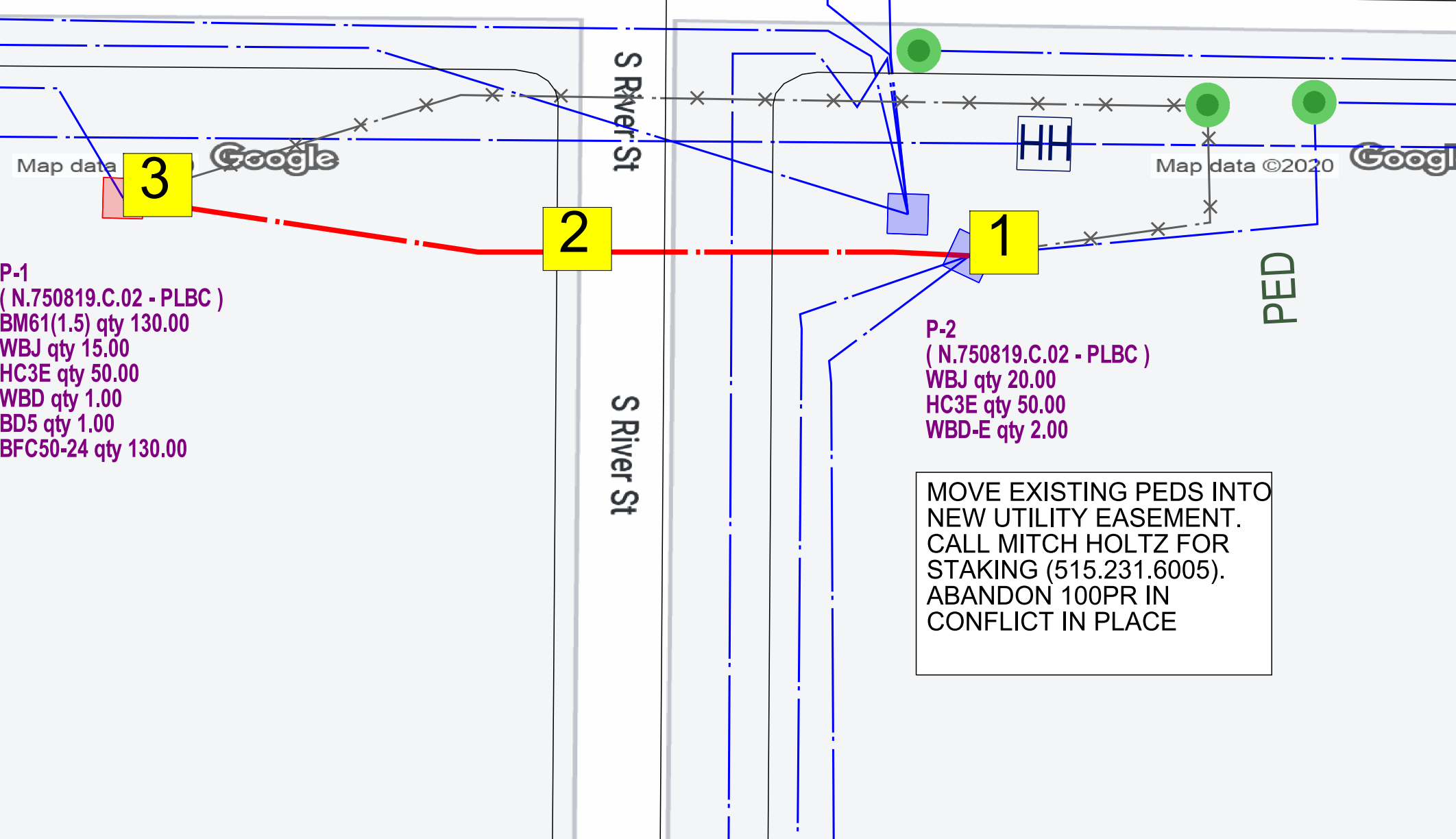
State Permits required No  
 County Permits required Yes  
 City Permits required No


Additional Permit Information:

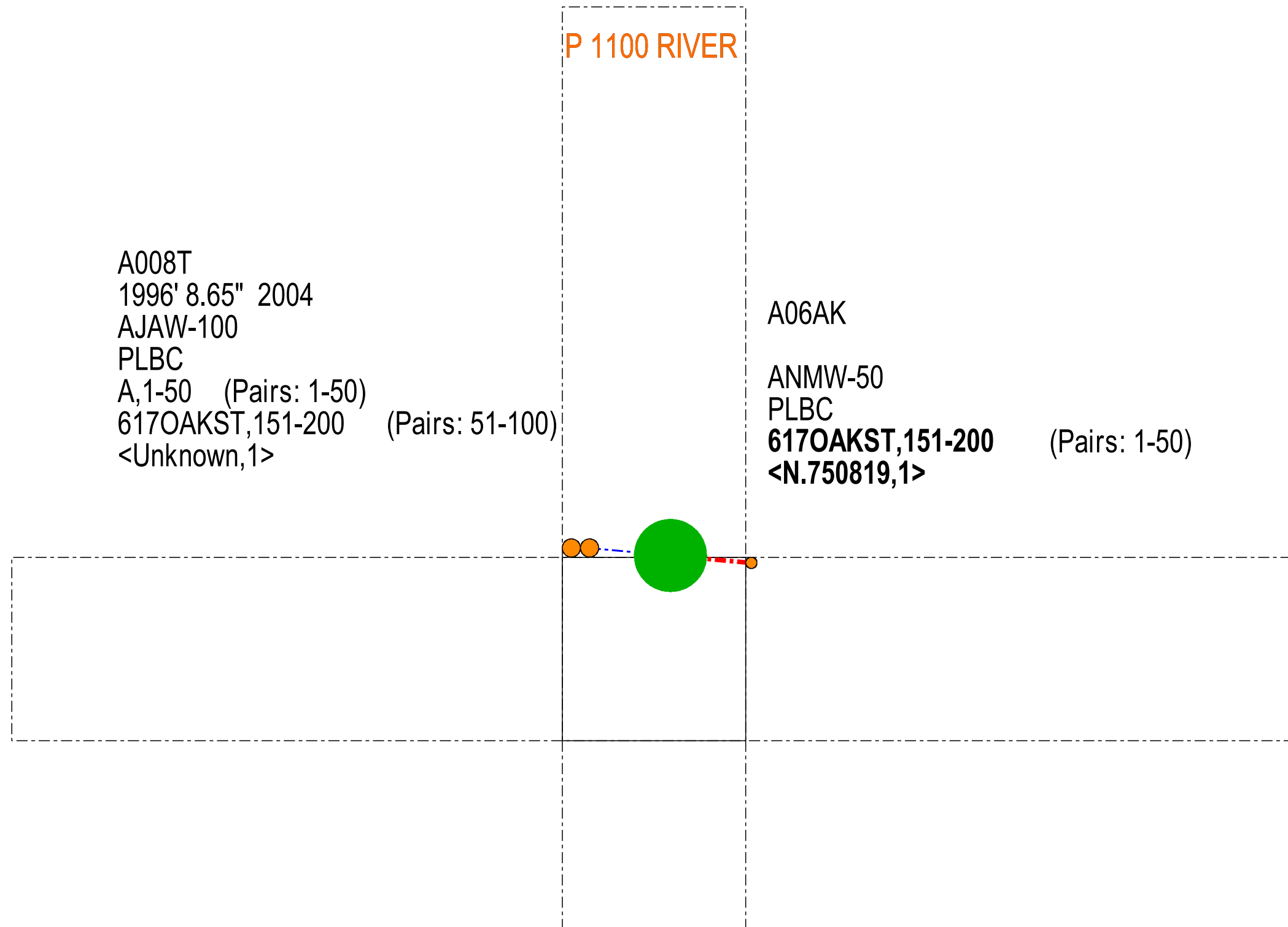
Trench Open Date:  
 Cut Sheets No

<b>Project Description: IAIWFLRDMN Iowa Falls River</b>		<i>Engineering Contact</i>	Name: ROBINSON DE PENNING Phone Number: 503-440-0309	 <b>CONFIDENTIAL - Disclose and Distribute Solely to CTL Employees Having a Need to Know.</b>
<b>Project #: N.750819</b>	<b>WC CLLI: IWFLIACO</b>	<i>Contract Engineer</i>	Name: Company:	
Community Name:		<i>Construction Coordinator</i>	Name: JOSHUA MASSMAN Phone Number: 515-979-9896	
Exchange Key:	Remote Switch Exchange Key:	Revision number:		Sheet 1 of 4

INTERCEPT EXISTING 100PR AND SWING INTO NEW PED SOUTH OF EXISTING FIBER II ROW. CUT AND ABANDON 100PR IN CONFLICT.



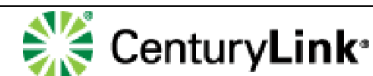
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Community Name:		Construction Coordinator	Name: JOSHUA MASSMAN Phone Number: 515-979-9896	<p>Sheet 2</p> <p>of 4</p>
Exchange Key:	Remote Switch Exchange Key:	Revision number:		



Project Description: IAIWFLRDMN Iowa Falls River

Engineering Contact

Name: ROBINSON DE PENNING  
Phone Number: 503-440-0309



Project #: N.750819

WC CLLI: IWFLIACO

Contract Engineer

Name:  
Company:

CONFIDENTIAL - Disclose and Distribute Solely to CTL Employees Having a Need to Know.

Community Name:

Construction Coordinator

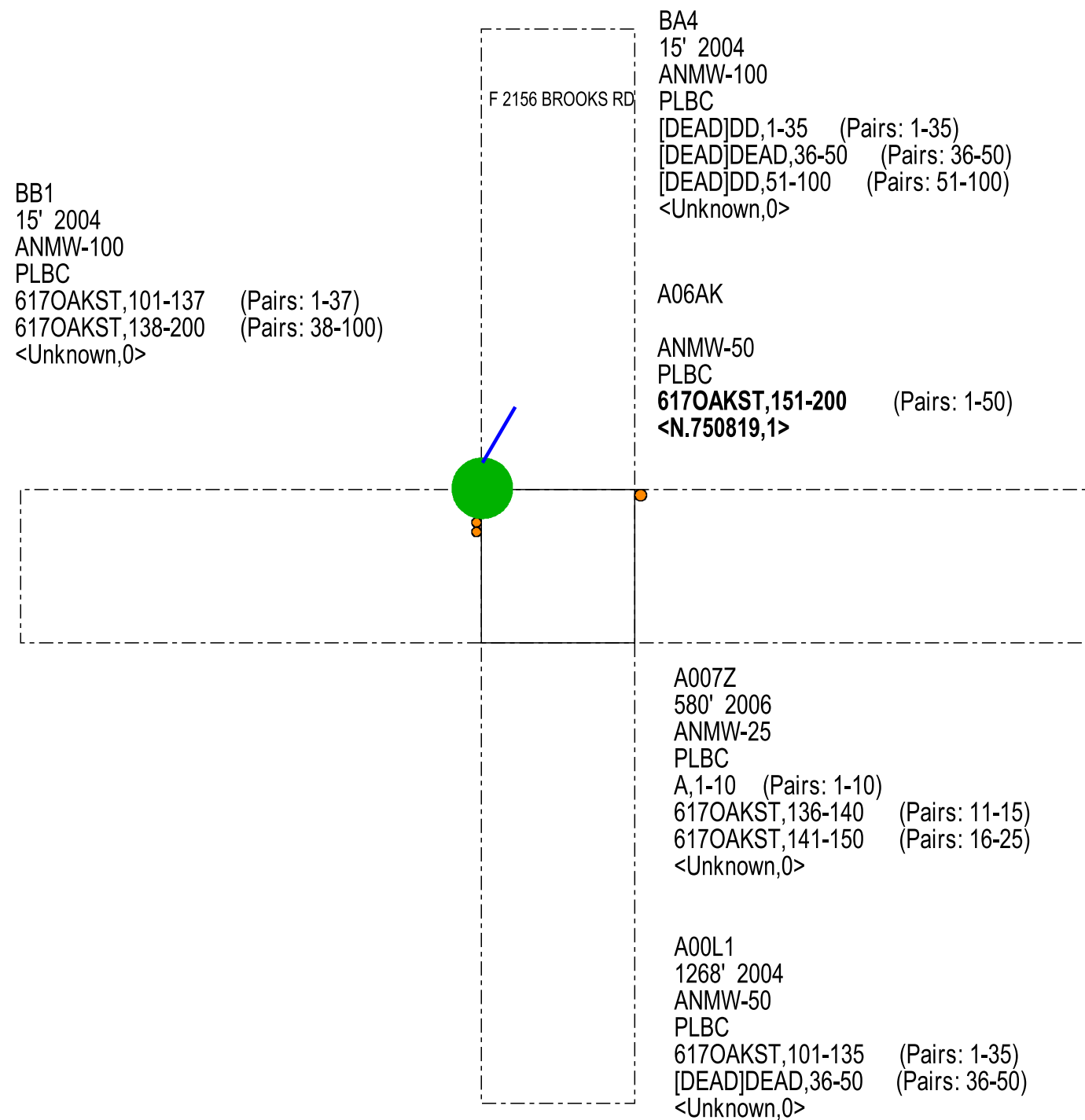
Name: JOSHUA MASSMAN  
Phone Number: 515-979-9896


Exchange Key:

Remote Switch Exchange Key:

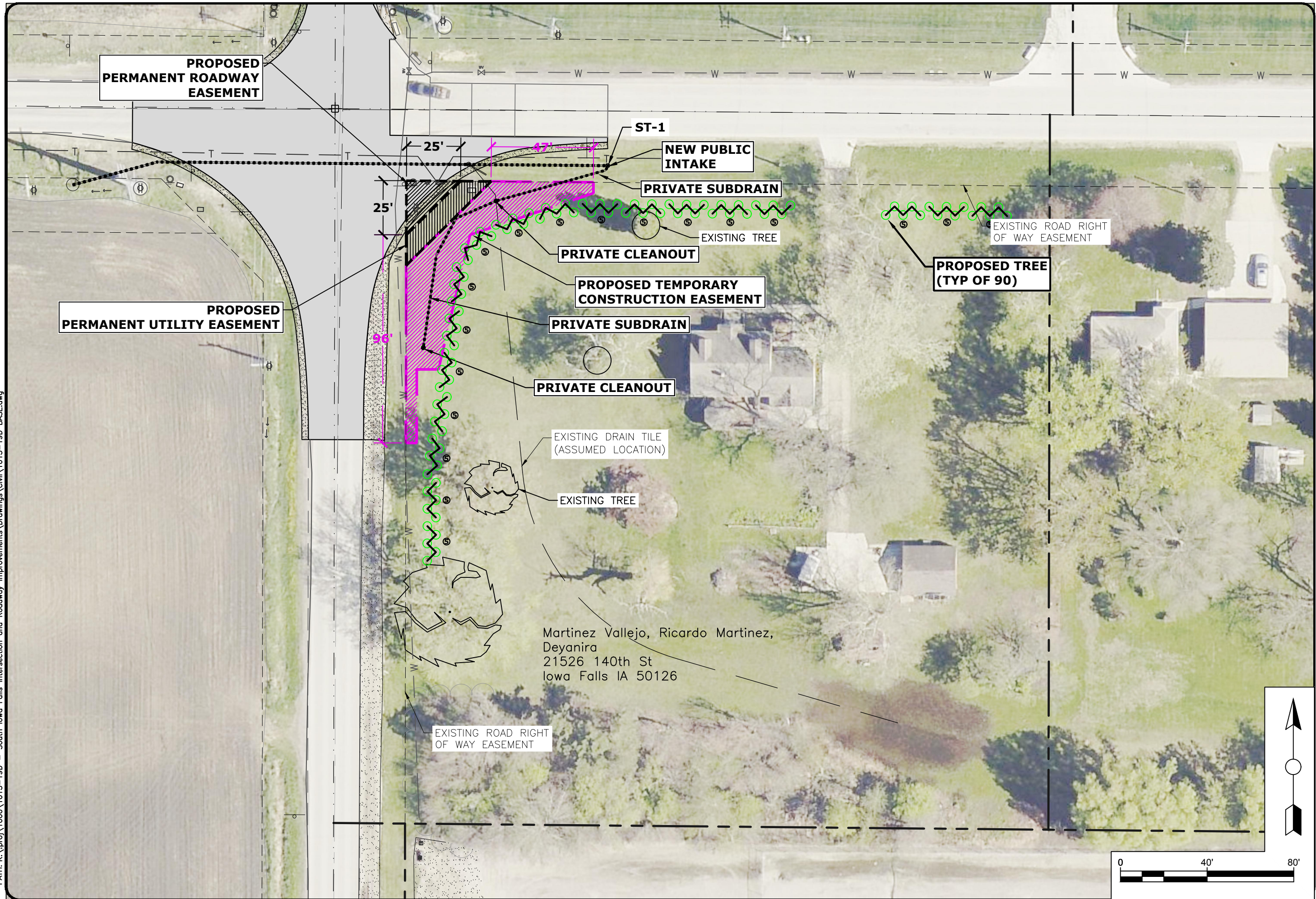
Revision number:

**Margin Labels**



<b>Project Description: IAIWFLRDMN Iowa Falls River</b>		<i>Engineering Contact</i>	Name: ROBINSON DE PENNING Phone Number: 503-440-0309	 <b>CONFIDENTIAL - Disclose and Distribute Solely to CTL Employees Having a Need to Know.</b>	
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Community Name:		<i>Construction Coordinator</i>	Name: JOSHUA MASSMAN Phone Number: 515-979-9896		
Exchange Key:	Remote Switch Exchange Key:	Revision number:		Sheet 4	of 4

PATH: K:\proj\1000\1013-19D - South Iowa Falls Intersection and Roadway Improvements\Drawings\Civil\1013-19D BASE.dwg



Martinez Vallejo, Ricardo Martinez,  
 Deyanira  
 21526 140th St  
 Iowa Falls IA 50126



FOX Engineering Associates, Inc.  
 414 South 17th Street, Suite 107  
 Ames, Iowa 50010  
 Phone: (515) 233-0000  
 FAX: (515) 233-0103

**MARTINEZ PROPOSED FIGURE**  
 SOUTH IOWA FALLS INTERSECTION IMPROVEMENTS  
 BROOKS ROAD-RIVER STREET INTERSECTION  
 21526 140TH STREET  
 IOWA FALLS, IOWA

**FIGURE: ST1**

REVISION	NO.	DATE
DRAWN	PROJECT NO	DATE
BDB	1013-19D	2/25/20



## **SOUTH CENTRAL IOWA WORKFORCE AREA**

### **CHIEF ELECTED OFFICIAL SHARED LIABILITY AGREEMENT**

This agreement is entered into by the Chief Elected Officials of Appanoose, Davis, Hardin, Jefferson, Keokuk, Lucas, Mahaska, Marshall, Monroe, Tama, Poweshiek, Van Buren, Wapello, and Wayne counties, hereinafter collectively referred to as Chief Elected Officials (CEOs). Its purpose is to describe how CEOs will organize themselves and act to fulfill their responsibilities under the Workforce Innovation and Opportunity Act (WIOA) of 2014 in the South Central Iowa Workforce Area (SCIWA) approved by the Iowa State Workforce Development Board under WIOA.

#### **A. GENERAL PROVISIONS**

1. The name of the Agreement shall be the SCIWA Chief Elected Officials Shared Liability Agreement.
2. This Agreement reflects the unanimous decisions of all fourteen county CEOs holding office at the time of signing.
3. No property, real or personal, shall be acquired as a result of this Agreement.
4. It is understood and agreed that this document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representation or agreements whether oral or written.
5. Whenever any party desires to give notice unto another party, notice must be given in writing sent by registered United States Mail with Return Receipt Requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving such notice in compliance with the provision of this paragraph or by electronic notice at the e-mail address provided for notifications. The parties designate the seat of the Legislative Body for their municipality as the place for giving notice under this agreement.
6. This Agreement shall be deemed to be a binding agreement and shall be construed in accordance with and governed by the laws of the State of Iowa.
7. In the event that any provisions of this Agreement or the application of any such provision to any party or circumstances be held invalid or unenforceable or the application of such provision to parties or circumstances be unenforceable, the remainder of this Agreement shall not be affected thereby and shall remain in full force and effect.

8. Any waiver at any time by any party hereto of its rights with respect to any matter arising in connection with this Agreement shall not be considered a waiver with respect to any subsequent default or matter.

## **B. CEO DESIGNATION AND ORGANIZATION**

1. Each county that is a signatory to this agreement shall appoint one (1) of member of that county's Board of Supervisors to the SCIWA and each member shall have one (1) vote. Any power not specifically delegated to the Chief Lead Elected Official (CLEO) shall be retained by the CEOs of SCIWA. Length of term will be determined by each County Board of Supervisors for their member.
2. Each Chief Elected Official (CEO) signing this agreement shall assume the roles and responsibilities assigned collectively to the CEOs under WIOA.
3. Each CEO may appoint a member of the county board of that county to act in his or her place under this Agreement.
4. When a new CEO is elected within the SCIWA, he/she will submit a written statement acknowledging that he/she has read, understands and will comply with the current Agreement and reserves the option to request negotiations to amend the Agreement at any time during the official's tenure as a CEO.
5. Each member of the SCIWA reserves the option to request negotiations to amend the Agreement at any time during the official's tenure as a (CEO). The terms and provisions of this Agreement shall only be amended by no less than a two-thirds (2/3) vote of the member counties by resolution of their Board of Supervisors.
6. Should any member of the Agreement have a conflict of interest pertaining to any issue coming before the CEOs, or if there is an appearance of a conflict of interest, that member shall declare any such conflict prior to any discussion on the issue, and shall refrain from voting on said issue.
7. The CEOs shall comply with the Iowa Open Meetings Act and shall operate under Robert's Rules of Order.
8. The CEOs may establish such standing, special and advisory committees as it shall deem appropriate. Any committee established hereunder by the CEOs may be abolished by the CEOs at any time.
9. It is the intent of all CEOs that WIOA Title I services be provided to all counties within SCIWA on an equitable and fair basis, taking into account the total funds available and the proportional need for services of each county.

### **C. PROCESS FOR SELECTION OF CLEO AND VICE-CLEO**

1. The CEOs shall select by majority vote from among their members a Chief Lead Elected Official (CLEO) and Vice-CLEO. The CLEO and Vice-CLEO shall serve for a one year term (beginning April 16 of the present year to April 15 of the following year). The Vice-CLEO will rotate to the position of CLEO at the end of the one year term. The CEOs will then select by majority vote a new Vice-CLEO from among their members.
2. The CLEO will serve as the primary point of contact for the SCIWA and shall be the point of contact for Iowa Workforce Development in the dissemination of information to the SCIWA. The CLEO will serve as the signatory for the group of CEOs. In the absence of the CLEO, the Vice CLEO may sign on behalf of the SCIWA and serve and act as duly authorized signatory for the SCIWA on all agreements, grants, or on any other document requiring a signature and duly approved by the SCIWA, in order to be legally binding. The CLEO will act on behalf of the CEOs and will collaborate with the Vice-CLEO and the LWDB chair on a number of issues and tasks.
3. The CLEO shall preside over each meeting.
4. Vice-CLEO. At the request of the CLEO or in the absence of the CLEO, or during his/her inability to act, the Vice CLEO shall assume the powers and duties of the CLEO. The Vice-CLEO shall have such other powers and perform such other duties as may be assigned him/her by the CEOs.
5. In the event of the permanent loss of the CLEO, the Vice-CLEO will succeed to such position. The CEOs will elect by majority vote a new Vice-CLEO at the next scheduled meeting or at a special meeting.
6. The CLEO shall provide an agenda prior to each meeting. Any member may request an item be added to the agenda.
7. At a minimum the CEOs shall meet before April 15 of each year and as the CLEO determines necessary or by petition to the CLEO from those members constituting a minimum of twenty percent (20%) of the CEOs of the SCIWA. Ten members or more shall represent a quorum at meetings.
8. The CLEO and the Vice-CLEO will not for their term serve as the highest-ranking officer on any board or other entity that governs the fiscal agent or a direct service provider.
9. Whenever a potential conflict of interest arises, either directly or indirectly, the CLEO shall act to the benefit of the SCIWA and not his/her own interests. When any such situation occurs, the CLEO is required to disclose the possible conflict of interest.

## **D. NOMINATION AND APPOINTMENTS TO THE LOCAL WORKFORCE DEVELOPMENT BOARD (LWDB)**

The CLEO has the exclusive responsibility to appoint members to the LWDB from individuals recommended by the CEOs. Membership of the LWDB shall meet the guidelines of WIOA section 107(b)(2).

1. CEOs shall diligently keep abreast of the needs and demands of the industries of their counties and seek nominations based upon high demand labor needs of their area.
2. Each CEO will contact (within their county) appropriate businesses, workforce or educational entities, including chambers of commerce, labor representatives and local educational entities to request nominations for LWDB membership. Those entities contacted will be provided with a description of the roles and responsibilities of the LWDB.
3. The CEOs will submit the nominations received to the CLEO for review. The CLEO will then submit to the CEOs a LWDB membership for approval by a simple majority vote at meeting called for that purpose.
4. Additional members may be appointed beyond those minimally required by WIOA or the state. If any such appointments are made, the 51% business representative membership and 20% labor representative membership requirement shall be maintained.
5. Overall members of the LWDB, excluding the Wagner- Peyser Act and Vocational Rehabilitation representatives, must be balanced by gender and political affiliation. After applying the exclusions, no more than one half plus one of the remaining board members may be composed of any one gender or political party.
6. Appointments shall be for three-year terms with individual term appointments staggered so no more than one-third of board seats are appointed at one time.
7. Each individual appointed to serve on the LWDB and the nominating organization will complete and submit the following nomination documentation to the CLEO for member selection and appointment.
  - a. Signed Conflict of Interest form
  - b. Signed Member Nomination form
8. Completed appointment documentation for LWDB membership will be submitted to IWD for review, and the appointee will not be appointed to the LWDB until the CLEO has received confirmation from IWD that the appointment has been affirmed.
9. Upon confirmation from IWD, the CLEO will notify each member appointed to the LWDB by letter or electronic means. Notification shall be at least 30 days before the next regularly scheduled meeting.
10. CEOs shall perform an annual assessment of the Board's membership and performance to ensure that the Board is performing adequately and in accordance with the direction and guidance CEOs provide.

## **E. REAPPOINTMENT OF MEMBERS**

1. The CLEO is responsible for all reappointments. New nominations are required for all appointments from nominating organizations.
2. The CLEO must process reappointments within 60 business days from the effective date of the term expiration. During the 60-day period, the LWDB will be able to legally act as a board and conduct business. If the CLEO fails to reappoint a LWDB member in a required category within 60 business days, the LWDB will be out of compliance with membership composition requirements, and any business conducted shall not be considered legal, unless the LWDB has a waiver in place in accordance with Vacancies.
3. The CLEO must indicate both the official beginning date of the reappointment and the official term expiration date on the nomination form.

## **F. CHANGE IN STATUS**

1. Members may continue to serve on the LWDB until:
  - a. Their term of office expires; however, the member may continue to serve until the replacement nominees' required documents are approved and confirmed in writing by the state.
  - b. The classification under which they were appointed changes.
  - c. The appointment is revoked by the CLEO.
  - d. The member becomes incapacitated or otherwise unable to complete their term of office.
  - e. The member resigns.
2. LWDB members who no longer hold the position or status that made them eligible to represent a specific sector on the LWDB must resign or be removed by the CLEO immediately as a representative of that entity. A resignation is not effective until it has been accepted by the CLEO.
3. Any changes to the membership of the LWDB must be reported to IWD within 10 business days from the date of the change. Notification shall include.
  - a. The name of the LWDB member.
  - b. The nature of the change (addition, removal, etc.).
  - c. The organization represented.
  - d. Job title.
  - e. Category of inclusion (business, workforce, education & training, government/economic, and community development, other).

## **G. VACANCIES**

The CLEO will ensure that LWDB vacancies are filled within 60 business days from the time the vacancy was created, or a written request for a waiver has been completed and submitted to IWD.

## **H. MID-TERM APPOINTMENT**

LWDB members replacing outgoing members mid-term will serve the remainder of the outgoing members term.

## **I. REMOVAL**

1. The CLEO may recommend that the CEOs remove a LWDB member in the event any of the following occurs:
  - a. Documented violation of conflict of interest
  - b. Failure to meet LWDB member representation requirements, as defined in the WIOA and in accordance with Local Board Membership Requirements
  - c. Documented proof of fraud and/or abuse of SCIWA funds
  - d. Intentional violation of Iowa Open Meetings Act
  - e. Criminal behavior
  - f. Other conduct detrimental to the LWDB
  - g. Missing two or more meetings within a period of one year. The anniversary date of membership will determine each full year.
2. Recommendation for removal will be made on a case-by-case basis, depending on the facts of the situation.
3. The CLEO may appoint an independent entity to investigate the conduct of a LWDB member and report back the findings.
4. The LWDB may recommend the removal of a LWDB member for the above violations to the CLEO by a vote in open session of no less than two-thirds (2/3) of the LWDB voting members. The reason for the recommendation must be given in the minutes of the meeting.
5. The CEOs of SCIWA may recommend to the CLEO the removal of a member of the LWDB by a vote in open session of no less than two-thirds (2/3) of it's members. The reason for the recommendation must be recorded in the minutes of the meeting.
6. As soon as practical, but not later than five(5) days after a recommendation for removal, the CLEO must notify the LWDB member and IWD in writing of the decision and reason for removal.

## **J. DESIGNATION OF GRANT RECIPIENT/FISCAL AGENT**

1. WIOA requires the CEOs to serve as the grant recipient for all WIOA Title I funds and to enter into a grant relationship with the State. Under a unanimous decision CEOs may also elect to designate a fiscal agent to administer these funds and to fulfill the role of grant recipient. CEOs will require the fiscal agent to be bonded for the approximate amount of monies received under WIOA to protect their tax payers from the liability caused by misuse of funds and expenditures that are determined unallowable under WIOA.

In accordance with the flexibility of CEOs under WIOA, the CEOs:

1. The CEOs process for selecting the fiscal agent will consist of an in-depth analysis of the qualified organizations in the Area to perform the required fiscal agent roles and responsibilities outlined under WIOA. The fiscal agent will be selected by a majority vote of the CEOs based on the organizations experience, staff availability and qualifications, and past performance for handling federal funds. The CEOs may also allow the CLEO to select the fiscal agent.
2. The CEOs expect the fiscal agent to comply with all federal and state rules and regulations pertaining to the responsibilities of grant recipient/fiscal agent as defined under WIOA law, regulations and State of Iowa policy. The fiscal agent is responsible for the following functions:
  - a. Receive funds
  - b. Ensure sustained fiscal integrity and accountability for expenditures of funds in accordance with the Office of Management and Budget circulars, the Workforce Innovation and Opportunity Act and the corresponding Federal Regulations and State policies
  - c. Respond to audit financial findings
  - d. Maintain proper accounting records and adequate documentation
  - e. Prepare financial reports
  - f. Provide technical assistance to subrecipients regarding fiscal issues
  - g. At the direction of the LWDB, the fiscal agent may also:
    - i. Procure contracts or obtain written agreements
    - ii. Conduct financial monitoring on service providers and
    - iii. Ensure independent audit of all employment and training programs

#### **K. MISSPENT FUNDS OR DISALLOWED COSTS**

1. The CEOs expect the fiscal agent to assume primary liability for any disallowed costs associated with the provision of fiscal agent services and shall be held liable for any disallowed costs by the CEOs.
2. The CEOs would also require the Service Provider to be bonded for the approximate amount of the service to be provided and be liable for misused or misspent funds associated with that Service Provider.
3. The CEOs recognize that the bonding process does not absolve CEOs of their collective liability for misspent WIOA funds. In the event WIOA expenditures are disallowed and CEOs are unsuccessful at obtaining repayment from the responsible entity, each county shall be responsible for a portion of any such liability. The apportionment will be divided proportionally between the fourteen counties of SCIWA based upon the population of each member county at the time the funds was misused or misspent.
4. The CEOs recognize that the required payment of disallowed costs must be made from non-federal funding sources.

#### **L. CEO PARTNERSHIP WITH THE LOCAL WORKFORCE DEVELOPMENT BOARD**

1. The CEOs and LWDB shall develop and submit a local plan to the IWD that meets local workforce development needs and the requirements of WIOA. The completed local plan shall be approved by CEOs at a scheduled CEO meeting. The CEOs and LWDB must be in agreement on the local plan before the plan can be submitted to the IWD. The local plan must be consistent with the state plan.

2. In partnership with the LWDB, the CEOs shall conduct oversight for WIOA Title I programs and the American Job Center (AJC) in the local area. They will ensure the appropriate use and management of the funds provided in the local area and ensure the appropriate use and management, and investment of funds to maximize performance outcomes.
3. To fulfill our oversight responsibilities under WIOA, the CEOs shall receive from its designated Grant Recipient and Fiscal Agent (if applicable) the following information for review prior to each meeting:
  - a. Reports and other documents that summarize the current financial conditions of all WIOA grants awarded to SCIWA, including income, expenditures, fund balances, comparison to approved budget and other financial metrics the CEOs may identify in conjunction with the execution of their responsibilities under this Agreement.
  - b. Reports and other documents that summarize known compliance issues or concerns along with an explanation of any out-of-compliance notices received for any program for which the CEOs retain ultimate financial liability.
4. The LWDB, with the approval of the CEOs shall designate a one stop operator through a competitive process and may terminate for cause the eligibility of such operators pursuant to WIOA section 107(d)(10).
5. The LWDB shall develop a board budget, with the approval from the CEOs. The LWDB, with the assistance of the grant recipient/fiscal agent, shall develop a budget consistent with the local plan for its activities and submit the budget to the CEOs for their approval. The grant recipient/fiscal agent must distribute grant funds as approved by the CEOs provided that the disbursement does not violate WIOA or any other applicable law.
6. The CEOs shall approve additional one-stop partners as deemed appropriate and necessary to provide quality services.
7. The LWDB, with approval from the CEOs, shall develop and enter into a Memorandum of Understanding (MOU) concerning the operation of the one-stop delivery system in the local area with the One-Stop Partners. The completed MOUs shall be subject to CEO approval and shall be reviewed and approved by the CEOs at scheduled meetings.

## **M. CEO DISPUTES**

It is agreed that CEO decisions required under this Agreement shall be made in a democratic manner and that each CEO shall have an equal vote in all deliberations. A simple majority vote of the ten or more members present shall be required to approve or deny any action required to fulfill the CEO responsibilities covered by this Agreement.

## **N. AMENDMENTS**

This Agreement may be amended or modified at any time by the affirmative vote of 75% (11 members) of the fourteen (14) county CEOs holding office at the time of modification.



## O. SELECTION OF NEW CLEO

When a new CLEO is selected in accordance with the CEO agreement, the newly selected CLEO must submit to the LWDB and IWD a written statement acknowledging that he/she has read, understands and will comply with the current CEO Agreement, and will apprise IWD of the change in CLEO designation.

**P. CLEO INFORMATION** Jason Roudabush Poweshiek County [jroudabush@netins.net](mailto:jroudabush@netins.net)

**VICE-CLEO INFORMATION** Don Seams Wayne County [dseams@waynecountyia.org](mailto:dseams@waynecountyia.org)

## Q. NEW ENTITY

No separate legal or administrative entity is being created because of this Agreement. Pursuant to Iowa Code 28E.6 the CEOs shall be responsible for administering this agreement and joint undertaking.

## R. DURATION

This agreement shall be effective upon the approval of the Board of Supervisors of each of the member counties. The Agreement shall continue until the Workforce Innovation and Opportunity Act is rescinded or SCIWA as currently designated is changed by the Governor or upon the CEOs amending this Agreement or the end of thirty (30) years from the date of this agreement has been approved by all parties.

## CONTACT INFORMATION

Tama	CEO Member	Kendall	Jordan	<a href="mailto:iowasteptank@mchsi.com">iowasteptank@mchsi.com</a>
Hardin	CEO Member	Lance	Granzow	<a href="mailto:lgranzow@hardincountyia.gov">lgranzow@hardincountyia.gov</a>
Poweshiek	<b>CLEO</b>	Jason	Roudabush	<a href="mailto:jroudabush@netins.net">jroudabush@netins.net</a>
Marshall	CEO Member	Steve	Salasek	<a href="mailto:ssalasek@marshallcountyia.gov">ssalasek@marshallcountyia.gov</a>

Davis	CEO Member	Matt	Greiner	<a href="mailto:greinerm@daviscountyiowa.org">greinerm@daviscountyiowa.org</a>
Jefferson	CEO	Dee	Sandquist	<a href="mailto:dsandquist@jeffersoncountyia.com">dsandquist@jeffersoncountyia.com</a>
Keokuk	CEO Member	Michael	Berg	<a href="mailto:kathleenberg45@gmail.com">kathleenberg45@gmail.com</a>
Lucas	CEO Member	Dennis	Smith	<a href="mailto:smithfarms2@hotmail.com">smithfarms2@hotmail.com</a>
Mahaska	CEO Member	Steve	Wanders	<a href="mailto:supervisors@mahaskacounty.org">supervisors@mahaskacounty.org</a>
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Appanoose	CEO Member	Neal	Smith	<a href="mailto:supervisors@appanoosecounty.net">supervisors@appanoosecounty.net</a>
Van Buren	CEO Member	Dale	House	<a href="mailto:dalespackers@yahoo.com">dalespackers@yahoo.com</a>
Wapello	CEO Member	Wayne	Huit	<a href="mailto:whuit@wapellocounty.org">whuit@wapellocounty.org</a>
Wayne	VICE-CLEO	Donald	Seams	<a href="mailto:dseams@waynecountyia.org">dseams@waynecountyia.org</a>

## SIGNATURE PAGE

I have read and agree to the:

SOUTH CENTRAL IOWA WORKFORCE AREA CHIEF ELECTED OFFICIAL SHARED  
LIABILITY AGREEMENT.

(signature)

(Date)

_____	Appanoose County	_____
_____	Davis County	_____
_____	Hardin County	_____
_____	Jefferson County	_____
_____	Keokuk County	_____
_____	Lucas County	_____
_____	Mahaska County	_____
_____	Marshall County	_____
_____	Monroe County	_____
_____	Tama County	_____
_____	Poweshiek County	_____
_____	Van Buren County	_____
_____	Wapello County	_____
_____	Wayne County	_____